

AUDIT AND RESOURCES COMMITTEE ACTION LIST

MEETING DATE	ITEM TITLE	RECOMMENDATION/ ACTION	CONTACT OFFICER/ COMMITTEE	TARGET DATE/ COMPLETED	UPDATES
10/7/18 and 2/10/18	All Council Policies	That they all be easily available on the website and intranet	G Wiseman	October 2018	22/1/19 SK to update at next meeting following Corporate Governance mtg
2/10/18	Minutes	Minute 15 - Review of Health and Safety, Community Safety and Emergency Planning – Councillor Atkinson asked if all councillors had been set up on the system regarding ‘lone working’.	M Miler	Nov 2018	22/1/19 – SK reported that Michelle Miller had changed the lone working policy and offer training to all councillors to be administered by the Senior Specialist, Dem Services.
13/11/18 5/12/18	Corporate Risk Management	Minute 43 – Corporate Risk Register – Members were also uncomfortable with not being presented with the Council’s Corporate Risk Register. In previous years they had confidentially reviewed the Corporate Risk Register on an annual basis, and although there was a representative on the SRMG to look at the detail, they felt that this Committee should review the risk management process and, without sight of the register, this was impossible to do. The Strategic Planning Manager advised that he would take this request to Management Team the following day.	D Bright		22/1/19 Councillor Irish to bring the Corporate Risk Register to confidential session at a future meeting. Diccon Bright to also be invited.

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4/12/18	Staffing Matters Annual Review	The HR Lead Specialist would share the feedback from the recent Political Awareness training undertaken by senior managers and include it as part of the staffing review report for next year.	C Granville	Jan 2019	Include in 2019 review
22/1/19	Public participation	Hampshire Community Bank	S King	Early 2019	22/1/19 SK to update members at future meeting
22/1/19	The Theatres' Business Plan	Minute 71 - Members requested that the Theatres' Business Plans be kept as an item on the Work Programme until the financial figures and the EIA were available for scrutiny.	A Trayer	Spring 2019	