

**AUDIT AND RESOURCES COMMITTEE
PROPOSED WORK PROGRAMME
AS AT 23 JANUARY 2019**

Date of Meeting	Item for Consideration	Annual or standing Item?	Staff/Member Attendance
TBC	Asset Management Plan Update	Annual	G Wiseman
TBC	Hampshire Community Bank		S King
TBC	Risk Register - Exempt		D Bright
12 Feb 2019	Legal Department's Processing of Asset Transfers		I Austin/ L Rees
Deferred from 22/1/19	Certificate of Claims and Returns Annual Report		EY
	External Audit's Annual Audit Plan (External)		EY
	External Audit Progress		EY
	Verbal updates from SRMG/PEG	All mtgs	Members
12 Mar 2019	External Audit Progress		EY
	Internal Audit 1/4ly Monitoring Statement		J Cassar
	Three year Strategic Audit Plan 2019-2022 and Annual Audit Plan		J Cassar
	Verbal updates from SRMG/PEG	All mtgs	Members
18 June 2019	External Audit Fee Letter		EY
	External Audit Progress		EY
	Corporate Financial Monitoring		S King
	Verbal updates from SRMG/PEG	All mtgs	Members
9 July 2019	Woodside Avenue Housing Development Update		J Trill
	Provisional Outturn Report		S King
	Health and Safety Annual Report		M Miller
	Verbal updates from SRMG/PEG	All mtgs	Members
30 July 2019	Annual Statement of Accounts 2018/19 and Annual Governance Report		G Wiseman/ A Smith
	Internal Audit Charter and Annual Audit Report (JC)		J Cassar
	Verbal updates from SRMG/PEG	All mtgs	Members

Regular Items & Usual Reporting times *

Item	Meetings (as guide only)
Equality and Diversity Update (HC) email for comments (to P&PSP also)	March/Oct
Department visits – to be arranged	March / Oct
Three year Strategic Audit Plan 2018-2021 and Annual Audit Plan (JC)	March
Internal Audit 1/4ly Monitoring Statement	Mar/Jul/Sep/Dec
Appointments to Procurement Executive Group & Strategic Risk Management Group	1 st meeting June
External Audit's Annual Audit Plan (External)	March
External Audit Fee Letter	June
Corporate Financial Monitoring (SK) (yearly and half yearly reports)	June & Dec
Provisional Outturn Report (SK)	July
Health and Safety Annual Report (MM)	July
Internal Audit Charter and Annual Audit Report (JC)	July
Audit Results for year 31/3/201* (EY)	Sept
Annual Statement of Accounts 20*/1* and Annual Governance Report	Sept (Annual)
Corporate Risk Annual report (DB)	Sept
Asset Management Plan Update	Sept (Annual)
Medium Term Financial Plan (SK)	Oct
Appointment of External Auditor	Nov
Annual Audit Letter (EY)	Nov
Corp Fees & Charges – Report emailed to Members for comments (SK)	Nov
Staffing Issues (HR/UNISON)	Dec
Certificate of Claims and Returns Annual Report (EY)	Dec
Scrutiny of the current Forward Plan	All
Consideration and Updating of the Panel's Work Programme	All
Action List	All
Property Portfolio	As required
Updates from SRMG/PEG	All mtgs

Regular Items to other Committees

General Fund Revenue Budget (NT/SK)	For consideration by P&PSP with all Members invited to attend	February
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