



Eastleigh House  
Upper Market Street  
Eastleigh SO50 9YN

11 November 2022

**BURSLEDON WINDMILL JOINT MANAGEMENT COMMITTEE**

**Thursday, 17 November 2022**

**SUPPLEMENTARY PAPERS ENCLOSED**

Item 4. Finance Report (Pages 3 - 4)

To follow.

**TO:** Councillors Broadhurst, House, Broomfield, Craig, Cross, Kyrle, Penn, and Irish

Jessica Reilly and Rebecca Parrant

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Bursledon Windmill Finance Report Q2

<b>Expenditure</b>	<b>Description</b>	<b>Actual Q2</b>	<b>Budget Q2</b>	<b>Budget 22-23</b>
<b>Staff Costs</b>				
Community Manager	1 day a week, operational management	£4,591.67	£4,591.67	£9,183.33
Miller/Caretaker	3 days a week from March to November, 1 day a week from December - February	£6,728.72	£6,728.72	£13,457.44
Visitor Services Assistant	2 days a week from March to November, 1 day a month throughout the year	£4,205.45	£4,205.45	£8,410.90
Collections team	Windmill conservation, maintenance	£2,945.00	£2,945.00	£5,890.00
Operations Manager	2 days a month, strategic and team management	£2,582.38	£2,582.38	£5,164.76
Casual Staff	Additional support for events and out of hours visits	£74.00	£480.00	£500.00
<b>Programming</b>				
Events	workshops, family activities, event days	£300.00	£3,025.00	£4,025.00
<b>Venue Management</b>				
Premises Costs	Business rates, cleaning, refuge	£338.00	£1,370.00	£2,566.00
Operating Costs	Retail and Café	£242.00	£764.00	£947.00
<b>Central Support</b>				
Central fundraising	3 days across the year - focused on fundraising campaign for windmill restoration	£318.73	£318.73	£637.47
Central marketing	Website, social media, digital content development, local press promotion	£1,071.50	£1,071.50	£2,143.00
Finance, HR and IT	Central costs around staff, facilities and finance	£8,782.40	£8,782.40	£17,564.80
		<b>Total</b>	<b>£32,179.85</b>	<b>£36,864.85</b>
				<b>£70,489.70</b>
<b>Income</b>				
	<b>Description</b>			<b>Budget 22/23</b>
HCT/HCC	Through core funding from HCC and HCT	£17,589.85	£17,589.85	£35,179.70
Bursledon Earned Income	Admissions, Events, Retail, Café	£5,860.00	£14,100.00	£18,830.00
Eastleigh Borough Council	Annual grant	£7,240.00	£7,240.00	£14,480.00
Bursledon Parish Council	Annual grant	£1,000.00	£1,000.00	£2,000.00
		<b>Total</b>	<b>£31,689.85</b>	<b>£39,929.85</b>
				<b>£70,489.70</b>

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