

EASTLEIGH MUSEUM JOINT MANAGEMENT COMMITTEE

Wednesday, 11 June 2014 (11:00 am – 11:55 am)

PRESENT:

Eastleigh Borough Councillors Irish and Mrs Sollitt

Hampshire County Councillor Davidovitz (until 11.30am)

Jean Roberts-Jones – One Community

Annabel Cook, Tim Kelly, and John Tickle – Hampshire County Council Museums Service

Guy Riddoch – Area Co-ordinator, Eastleigh Borough Council

Apologies for absence were received from Councillors Bicknell, Kyrle and Lyon

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1. APPOINTMENT OF CHAIRMAN

The Chairmanship of the Joint Management Committee alternates annually between the two authorities. For the year 2014-15 the Chairman needed to be appointed from the Borough Council members of the Committee.

**RESOLVED that Councillor Irish be appointed Chair of the Joint Management Committee for the 2014/15 municipal year.**

2. APPOINTMENT OF VICE-CHAIRMAN

The Vice-Chairmanship alternates annually between the two authorities. For the year 2014-15 the Vice-Chairman needed to be appointed from the County Council members of the Committee.

**RESOLVED that Councillor Davidovitz be appointed Vice-Chair of the Joint Management Committee for the 2014/15 municipal year.**

3. MINUTES

**RESOLVED that the Minutes of the meeting held on 9 October 2013 and the joint meeting of Bursledon Windmill and Eastleigh Museum Joint Management Committees on 5 February 2014 be approved as correct records of the meetings.**

#### 4. CURATOR'S REPORT AND END OF YEAR FINANCES

The Committee welcomed Area Manager Annabel Cook, who had prepared the Curator's report, to the meeting. She advised that Tom de Witt had now left to join Tolpuddle Martyrs' Museum and so would be covering the position until Tom's replacement, Erica Monroe, took up her new post. Erica was currently part of the Exhibitions Team and had some outstanding projects to oversee in this position, including 'A Soldier's Journey' at Eastleigh. The Committee wished Tom well in his new post. In addition, Annabel advised that Emma Hart would also be leaving the County Museums Service to take up the position of Education Officer at Winchester Cathedral.

Annabel was pleased to report that visitor figures had increased by 37% over the last period, and expressed thanks to Jean and her team for this. Annabel summarised the projects and exhibitions detailed in the report. Cllr Davidovitz added that on 4 August, the anniversary of the outbreak of the First World War, there would be an exhibition in the Great Hall to launch the work of all Hampshire Museums. This would run from 10am to 6pm and would be followed by themed music and performances in the evening.

Jean Roberts-Jones asked that launch events be worked up for Winchester School of Art exhibition in the summer as well as for 'A Soldier's Journey'. Annabel confirmed that the latter was in hand County-wide and could tie in with local arrangements. Annabel and Jean would have a separate discussion about these and making the best use of space given the gap between the two exhibitions (to dismantle one and set the other up) which could not be avoided. Jean also requested that information / publicity sharing between Bursledon Windmill and Eastleigh Museum be pursued again as it was frustrating not to be publicising each other.

Guy Riddoch referred to an event taking place on Sunday 29 June, which followed nicely on from the 'SPEED!' exhibition. Some 50 Gordon Keeble cars would be in a closed-off Eastleigh High Street to celebrate their 50<sup>th</sup> anniversary. With the help of the Chair, Jean offered to open the Museum that afternoon given the potential visitors that would be in the immediate vicinity.

#### 5. UPDATE ON HAMPSHIRE SOLENT CULTURAL TRUST

The Committee update on the Hampshire Solent Cultural Trust (working title) and received a recap on the Implementation Stage 2 consultation. The Shadow Board had been appointed, and the process was going through the required decision making fora.

Guy Riddoch was currently scenario planning as the size of the cut was still unknown. Tim Kelly offered to co-ordinate a meeting with Guy and Jean whereby tapping into other potential County resources could be explored more fully.

6. ANNUAL SMALL BODIES RETURN 2013/14

The Committee was presented with the annual small bodies return for 2013/14 for its approval before submission to external audit. Whilst maintenance and venue cost vary from year to year, the figures remained positive and thanks were again extended to One Community in their key role in making this happen.

**RESOLVED –**

- (1) That the annual governance statement for 2013/14 be agreed by the Committee and signed by the Chair and Clerk;**
- (2) That the accounting statement for 2013/14 be approved by the Committee and signed by the Chair; and**
- (3) That the internal audit report be noted.**

7. DATE AND VENUE OF NEXT MEETING

**RESOLVED**

**That the next meeting of the Committee take place on Wednesday 24 September at 11.30am in Eastleigh House.**

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