

10 November 2017

NOTICE OF MEETING

ADMINISTRATION COMMITTEE

will meet on

Monday, 20 November 2017

beginning at

6:15 pm

in

Rooms 16/17 Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

TO: Councillor Anne Winstanley (Chair), Councillor Daniel Clarke (Vice-Chair)
Councillor Ian Corben Councillor David Airey
Councillor Judith Grajewski Councillor Keith House
Councillor Wayne Irish Councillor Derek Pretty
Councillor Maureen A Sollitt Councillor Steve Sollitt

Staff Contacts: Cheryll Kemsley, Democratic Services Officer
Tel: 023 8068 8112; Email: Cheryll.kemsley@eastleigh.gov.uk

GAETANA WISEMAN
Performance and Governance Manager

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Council's website –

<https://meetings.eastleigh.gov.uk>.

as well as in other formats, including Braille, audio, large print and
other languages, upon request.

Members of the public are invited to speak on general items at the
start of the meeting, and on individual agenda items at the time the
item is discussed. To register please contact the Democratic
Services Officer above

Please be aware that Eastleigh Borough Council permits filming,
sound recording and photography at meetings open to the public.

AGENDA

1. Public Participation
2. Minutes (Pages 1 - 2)
To consider the Minutes of the meeting held on 26 June 2017.
3. Apologies
4. Declarations of Interest
Members are invited to declare interests in relation to items of business on the agenda. Any interests declared will be recorded in the Minutes.
5. Community Governance Review (Pages 3 - 10)
6. Parliamentary Constituencies - Boundary Commission Proposals (Pages 11 - 16)

<p style="text-align: center;">DATE OF NEXT MEETING Monday, 5 February 2018 at 6:15 pm at Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN</p>

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ADMINISTRATION COMMITTEE

Monday, 26 June 2017 (6:15 pm – 6:28 pm)

PRESENT:

Councillor Winstanley (Chair); Councillors Airey, Corben, Grajewski, Pretty, Mrs Sollitt and Sollitt

Apologies for absence were received from Councillors Clarke, House and Irish

RESOLVED ITEMS (SUBJECT TO QUESTIONS ONLY)

1. PUBLIC PARTICIPATION

There was no public participation on this occasion.

2. MINUTES

RESOLVED -

That the Minutes of the meeting held on 21 November 2016 be confirmed and signed by the Chair as a correct record.

3. DECLARATIONS OF INTEREST

There were no declarations of interest in relation to items of business on the agenda.

4. EQUALITY ACT 2010

Consideration was given to the report of the Legal Services Manager which explained that Sections 165 and 167 of the Equality Act 2010 had come into effect on 6 April 2017. Prior to implementation of the Act the Council had maintained a list of wheelchair accessible vehicles. The purpose of the published list was to allow disabled passengers to identify and more easily access suitable vehicles. In order to comply with the statutory scheme and guidance, in addition to the list, Eastleigh Borough Council, as the Licensing Authority, must have a policy regarding wheelchair accessible vehicles and the circumstances where drivers of such vehicles may be exempt on medical grounds from the duties stipulated.

RESOLVED -

(1) That the publishing of a list of wheelchair accessible vehicles, as detailed in Appendix 1 to the report, be approved in

accordance with the Department for Transport's Statutory Guidance on Access for wheelchair users to Taxis and Private Hire Vehicles; and

- (2) That the 'Medical Exemption Policy for Hackney Carriage and Private Hire Drivers Under the Equality Act 2017', as detailed in Appendix 2 to the report, be approved.**

M5802

ADMINISTRATION COMMITTEE

20 November 2017

COMMUNITY GOVERNANCE REVIEW

Report of the Senior Specialist (Elections and Democratic Services)

Recommendations:

It is recommended that the Administration Committee:

- (1) Agrees the scope of the Community Governance Review (Appendix A); and
- (2) Approves the indicative timetable of the Review (Appendix B).

Summary

The Council intends to carry out a Community Governance Review and a Polling District Review as a result of the electoral ward review undertaken in 2016 by the Local Government Boundary Commission and as a result of population growth/ movements and housing growth across the Borough.

Statutory Powers

Local Government and Public Involvement in Health Act 2007

Strategic Implications

1. The content of this report does not directly contribute to the achievement of Corporate Plan objectives. However, given population and housing growth, it is important time is taken to review our community governance arrangements and ensure they are reflective of the identities and interests of the community in that area and effective and convenient.

Introduction

2. Under the Local Government and Public Involvement in Health Act 2007, local authorities now have the power to stimulate debate in respect of parish boundaries. It is a review that can take place for the whole, or part of, the Borough to consider one or more of the following:
 - Creating, merging, altering or abolishing parishes;
 - The naming of parishes and the style of new parishes;

- The electoral arrangements for parishes (the ordinary year of election; council size, the number of councillors to be elected to the Council, and parish warding), and
 - Grouping parishes under a common parish council or de-grouping parishes.
3. The Council is required to ensure that community governance within the area under review will be:
- Reflective of the identities and interests of the community in that area; and
 - Is effective and convenient.
4. In doing so the community governance review is required to take into account:
- The impact of community governance arrangements on community cohesion; and
 - The size, population and boundaries of a local community or parish.

Why carry out the review?

5. These reviews are taking place partly as a result of the electoral ward review undertaken in 2016 by the Local Government Boundary Commission given population growth and movements and housing growth.
6. The Borough Council believes parish councils play an important role in terms of community empowerment at a local level and wants to ensure that parish governance within the Borough continues to be robust, representative and able to meet new challenges.
7. Furthermore, it wants to ensure that there is clarity and transparency to the areas that parish councils represent and that the electoral arrangements of parishes (specifically ward arrangements and allocations of councillors) are appropriate, equitable and readily understood by their electorate.
8. To that end, the Council is also reviewing unparished areas of the Borough to obtain views relating to community empowerment at local level. This could include the Council devolving power and responsibility at a neighbourhood level and extending localism to those parts of the town that do not presently benefit from a parish or town council.

Areas to be reviewed

9. The review covers all parish wards of the Borough as well as unparished wards.

Who will undertake the review?

10. This Council is responsible for conducting a review within its electoral area as the primary council with work beginning in November 2017. The Chief Executive, in consultation with the Community Governance Review Project Team, will be responsible for making both draft and final recommendations during the process (Appendix B). The Council will be required to approve the final recommendations prior to the Community Governance Order being made.
11. A full consultation process will form part of the reviews, to take full account of the views of local people.

Next steps

12. The next steps are subject to decisions being made by this Committee and the indicative timetable (Appendix A) will be revised or agreed along with the Terms of Reference.

Electorate forecasts for the Borough

13. This Review will be conducted using electoral data taken from the December 2017 electoral register.

Financial Implications

14. There may be minimal one-off costs relating to the administrative changes required to amend parish boundaries as a result of this review.

Risk Assessment

15. The Borough Council has a responsibility, under its governance arrangements, to ensure that both fit and the parish councils within its area are, (in electoral terms), structured and organised appropriately, in order that they can serve the public need as effectively as possible.

Equality and Diversity Implications

16. The Borough Council will ensure that, when conducting any such review, all affected residents are given the opportunity to comment and feedback using a variety of communications mechanisms to ensure inclusivity and attract a diverse mix of opinions reflecting community needs.

Conclusion

17. This Committee is asked to consider the rationale for undertaking a Community Governance Review and Polling District Review. Specifically that a review will ensure clarity and transparency to the areas that parish councils represent and that the electoral arrangements of parishes (specifically ward

arrangements and allocations of councillors) are appropriate, equitable and readily understood by their electorate. Committee is also asked to approve the project scope, timeline and project team required to undertake this review.

KATH RICHARDS
SENIOR SPECIALIST (ELECTIONS AND DEMOCRATIC) SERVICES

	Date: 30 October 2017
Contact Officer:	Kath Richards
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Appendices Attached:	2

LOCAL GOVERNMENT ACT 1972 - SECTION 100D

The following is a list of documents which disclose facts or matters on which this report or an important part of it is based and have been relied upon to a material extent in the preparation of this report. This list does not include any published works or documents which would disclose exempt or confidential information.

None.

Terms of Reference (Scope)

Community Governance Review 2017

Review of community governance arrangements within the Borough of Eastleigh

Eastleigh Borough Council is conducting a Review of Community Governance Arrangements within the Eastleigh Local Authority area in accordance with Part 4 Chapter 3 of the Local Government and Public Involvement in Health Act 2007.

The Council is required to have regard to the Guidance on Community Governance Reviews issued by the Secretary of State for Communities and Local Government. This guidance was considered when drawing up these Terms of Reference (TOR).

What is a Community Governance Review?

It is a review that can take place for the whole or part of the Borough to consider one or more of the following:

- Creating, merging, altering or abolishing parishes;
- The naming of parishes and the style of new parishes;
- The electoral arrangements for parishes (the ordinary year of election; council size, the number of councillors to be elected to the council, and parish warding), and
- Grouping parishes under a common parish council or de-grouping parishes

The Council is required to ensure that community governance within the area under review will be:

- Reflective of the identities and interests of the community in that area; and
- Is effective and convenient.

In doing so the community governance review is required to take into account:

- The impact of community governance arrangements on community cohesion; and
- The size, population and boundaries of a local community or parish.

Why undertake this Community Governance Review?

This review is taking place partly as a result of the electoral ward review undertaken in 2016 and also the current situation of some of the parish arrangements given population movements and housing growth.

The Council believes that parish councils play an important role in terms of community empowerment at the local level and wants to ensure that parish governance within the Borough continues to be robust, representative and enabled to meet new challenges.

Furthermore, it wants to ensure that there is clarity and transparency to the areas that parish councils represent and that the electoral arrangements of parishes – the warding arrangements and the allocations of councillors – are appropriate, equitable and readily understood by their electorate.

To that end, the Council is also reviewing unparished areas of the Borough to obtain views as to enabling community empowerment at local level which could include the Council devolving power and responsibility to neighbourhood level and extending localism to those parts of the town that do not presently benefit from their own local councils.

Areas to be reviewed

The review covers all parish wards of the Borough and unparished wards.

Who will undertake the review?

The Borough Council is responsible for conducting a review within its electoral area. The Chief Executive, in consultation with the Community Governance Review Project Team, will be responsible for making both draft and final recommendations during the process. The Council will be required to approve the final recommendations prior to the Community Governance Order being made.

A full consultation process will form part of the Review to take full account of the views of local people.

Next steps

The next steps in the Community Governance Review [are subject to decisions being made at the Administration Committee meeting on 20th November and the indicative timetable (below) will be revised or agreed along with the Terms of Reference of the review.

Indicative timetable for the Community Governance Review

Action	Timeline	Outline of Action
Report to Admin Committee	20 November 2017	Timescale and Terms of Reference approved
Publication of the Terms of Reference	5 December 2017	Council publishes Notice of the Review and notifies stakeholders
First Stakeholder Meeting	December 2017	Meet with stakeholders to answer questions relating to the Terms of Reference
Initial Consultation Period	5 December 2017 – 30 January 2018	Initial submissions invited
	1 February 2018 – 2 March 2018	Consider submissions. Prepare draft recommendations
Final Consultation Period	5 March 2018– 4 May 2018	Draft recommendations published and comments sought
	5 May 2018 - 22 June 2018	Consider final submissions and prepare recommendations
Final recommendations	July 2018	Publish Final recommendations
Implementation Order	August 2018	Council to make Order

Electorate forecasts for the Borough

This Review will be conducted using electoral data taken from the December 2016 electoral register.

Representations

The consultation period for the first stage of the community governance review commences on 5 December 2017, when the initial submissions are invited. The second consultation stage will commence in March 2018 and the draft recommendations will be published and comments will be sought.

If you have any questions of feedback please email: cgr@eastleigh.gov.uk

Indicative timetable for the community governance review

Action	Timeline	Outline of Action
Report to Admin Committee	20 November 2017	Timescale and CGR scope approved
Publication of the Terms of Reference	5 December 2017	Council publishes Notice of the Review and notifies stakeholders
First Stakeholder Meeting	16 December 2017	Meet with stakeholders to answer questions relating to the scope
Initial Consultation Period	5 December 2017 – 30 January 2018	Initial submissions invited
	1 February 2018 – 2 March 2018	Consider submissions. Prepare draft recommendations
Final Consultation Period	5 March 2018– 4 May 2018	Draft recommendations published and comments sought
	5 May 2018 - 22 June	Consider final submissions and prepare recommendations
Final recommendations	July 2018	Publish Final recommendations
Implementation Order	August 2018	Council to make Order

ADMINISTRATION COMMITTEE

Monday 20 November 2017

PARLIAMENTARY CONSTITUENCIES – BOUNDARY COMMISSION PROPOSALS

Report of the Senior Specialist (Elections and Democratic Services)

Recommendation:

It is recommended that the Administration Committee considers the recommendations of the Boundary Commission with changes to constituency boundaries and to decide if it wishes to make any representation to the Boundary Commission by 11 December 2017.

Summary

This report updates the Committee of the recommendations of the Boundary Commission on changes to Hampshire constituency boundaries and the impact on the Borough of Eastleigh.

Statutory Powers

Parliamentary Voting System and Constituencies Act 2011 Part 2.

Strategic Implications

1. The content of this report does not directly contribute to the achievement of Corporate Plan objectives. However, it is important that the Borough Council aligns with national electoral policy concerning the size of Parliamentary constituencies.

Introduction

2. In September 2016 a report was submitted to this Committee regarding the proposals to change the number constituencies. The Government was under pressure to make politics less expensive. To this end, it passed the Parliamentary Voting System and Constituencies Act (referred to in this report as 'the Act'). This legislation provided that the number of constituencies in the United Kingdom be reduced from 650 to 600.
3. As well as reducing the number of constituencies, the Act sought to ensure that electorates be made more equal. It was recommended that every

constituency must have an electorate that is no less than 95% and no more than 105% of the UK electoral quota.

4. Accordingly every constituency in the UK should have an electorate that is no smaller than 71,031 and no larger than 78, 507.
5. One notable exception to this rule is the Isle of Wight, who must have two constituencies regardless of electorate size, as stipulated by section 11 of the Act.
6. The organisation tasked with carrying out this undertaking, was the independent public body, the Boundary Commission for England (BCE).
7. By September 2018, the BCE must give their report to the Government that will turn their recommendations into draft legislation. Parliament may only support or reject the proposals and does not have the choice to amend the BCE package.
8. The BCE has stated that it wants to keep the impact of its proposals to a minimum, although this will be difficult considering the radical nature of the restructure. Schedule 2 of the Act sets out a number of factors that must be taken into consideration to help limit the inconveniences felt by the electorate;
 - Special geographical considerations, including in particular the size, shape and accessibility of a constituency;
 - Local government boundaries as they exist on the most recent ordinary council-election day before the review date;
 - Boundaries of existing constituencies;
 - Any local ties that would be broken by changes in constituencies;
 - The inconveniences attendant on such changes.
9. The consultation period is open from 17 October 2017 until 11 December 2017.

Revised Proposal for Hampshire, Portsmouth and Southampton

10. This sub-region has a combined electorate of 1,273,506. It is proposed that this will be split into 17 different constituencies, a reduction of one from the existing allocation.
11. In respect of the Hampshire and Eastleigh Borough area, the initial BCE proposal published in September 2016 states “we propose significantly reconfigured constituencies of North West Hampshire and Test Valley. We propose that the Borough of Basingstoke and Deane wards of Pamber and Silchester, Bramley and Sherfield, and Sherborne St. John are transferred from the North East Hampshire constituency to the North West Hampshire constituency. Consequently, we propose to include the District of Test Valley wards of Anna, Ampport, and Penton Bellinger in our proposed Test Valley constituency. To ensure the Test Valley constituency is within 5% of the

electoral quota and to accommodate the loss of a constituency in the sub-region, we propose to include the Twyford and Compton areas of the Borough of Winchester and the Hiltingbury and Chandler's Ford areas of the Borough of Eastleigh in our Test Valley constituency."

12. In Hampshire, Portsmouth and Southampton, three of the existing constituencies remain unaltered, while a further four are altered only by the transfer of one ward.
13. The initial September 2016 proposals have undergone two consultation exercises involving written comments and oral submissions. In October 2017, revised proposals were published.
14. Eastleigh is one of the three constituencies that have been untouched by the proposed changes. However, it has been proposed by the BCE that the Hiltingbury and Chandler's Ford wards be moved to the Test Valley constituency.

Financial Implications

15. There are no direct financial implications arising from this report.

Equality and Diversity Implications

16. The Equality Act is not relevant to the decision in this report as the decision does not relate to eliminating discrimination, advancing equality of opportunity, or fostering good relations between different people. An Equality Impact Assessment has not been carried out.

Conclusion

17. The Committee is invited to consider the proposals of the BCE proposals and decide if it wishes to make any representation to the Boundary Commission.

KATH RICHARDS
Senior Specialist (Elections and Democratic Services)

Date: 5 November 2017
Contact Officer: Kath Richards
Tel No: 023 8068 8342
E-mail: Kath.Richards@eastleigh.gov.uk
Appendices Attached: 1

LOCAL GOVERNMENT ACT 1972 - SECTION 100D

The following is a list of documents which disclose facts or matters on which this report or an important part of it is based and have been relied upon to a material extent in the preparation of this report. This list does not include any published works or documents which would disclose exempt or confidential information.

(Revised Proposals for new Parliamentary constituency boundaries in the South East region) from Boundary Commission.

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South East

Revised proposals summary

Who we are and what we do

The Boundary Commission for England is an independent and impartial non-departmental public body, which is responsible for reviewing Parliamentary constituency boundaries in England.

The 2018 Review

We have the task of periodically reviewing the boundaries of all the Parliamentary constituencies in England. We are currently conducting a review on the basis of new rules laid down by Parliament. These rules involve a significant reduction in the number of constituencies in England (from 533 to 501), resulting in the number of constituencies in the South East reducing by one, to 83. The rules also require that every constituency – apart from two specified exceptions¹ – must have an electorate that is no smaller than 71,031 and no larger than 78,507.

How did we conduct the 2018 Review?

We published our initial proposals for new boundaries in September 2016 and consulted on them. We received written comments and oral submissions at public hearings held in each region. We published all the comments we received and we held a second consultation exercise in relation to them in March 2017. We are very grateful for all the comments that these two consultation exercises have generated. We have now completed the next stage of the review process and we are now publishing our revised proposals. For each region, the revised proposals report sets out our analysis of all the responses to our initial proposals in the first and second consultations, and the conclusions we have reached as to how those proposals should be revised as a result. The annex to each report contains details of the composition

¹ The specified exemptions in England to the rules on constituency size are the two constituencies in the Isle of Wight. However, with this important qualification, in all other aspects of the 2018 Review, the Isle of Wight is treated in the same way as other parts of England.

of each constituency in our revised proposals for the relevant region; maps to illustrate these constituencies can be viewed on our website or in hard copy at a local place of deposit near you.

What are the revised proposals for the South East?

We have revised the composition of 41 of the 83 constituencies we proposed in September 2016. After careful consideration, we have decided not to make any revisions to the composition of the remaining 42. In some instances, however, we have revised our proposed names for these constituencies.

Under our revised proposals, 20 constituencies in the South East would be the same as they are under the existing arrangements.

As it was not always possible to allocate whole numbers of constituencies to individual counties, our initial proposals grouped some local authority areas into sub-regions. It was also necessary to propose some constituencies that cross county or unitary authority boundaries. Following consideration of the representations made on our initial proposals, our revised proposals are based on new sub-regions, as shown in the table below.

Sub-region	Existing allocation	Revised allocations
Berkshire and Surrey	19	19
Brighton and Hove, East Sussex, Kent, and Medway	25	24
West Sussex	8	8
Buckinghamshire and Milton Keynes	7	7
Hampshire, Portsmouth, and Southampton	18	17
Isle of Wight	1	2
Oxfordshire	6	6

We are proposing three cross-county constituencies. In Brighton and Hove, East Sussex, Kent, and Medway. We are proposing that Mid Kent and Ticehurst, and Tunbridge Wells and Crowborough cross the East Sussex/Kent boundary, to allow us to create a whole number of constituencies within 5% of the electoral quota. In Berkshire and Surrey, we are proposing a Windsor constituency which includes the Windlesham ward from the County of Surrey, to avoid removing part of the urban centre of Slough.

In the Berkshire and Surrey sub-region, we are changing 12 of our initial proposals, increasing the number of existing constituencies we are able to retain to 11, adding Mole Valley, Slough, Woking, and Wokingham.

In Brighton and Hove, East Sussex, Kent, and Medway, we are changing 17 of our initial proposals, right across the sub-region.

In West Sussex, we are making no changes to our initial proposals.

In Buckinghamshire and Milton Keynes, we are changing two of our initial proposals, altering which Milton Keynes wards are allocated to Buckingham.

In Hampshire, Portsmouth, and Southampton, we are changing four of our initial proposals, in Portsmouth and around Romsey.

In the Isle of Wight sub-region, we are changing our initial proposals for both constituencies around Wootton.

In Oxfordshire, we are changing four of our initial proposals, around Oxford and Wallingford.

How to have your say

We are consulting on our revised proposals for an eight-week period, from 17 October 2017 to 11 December 2017. We encourage everyone to use this final opportunity to contribute to the design of the new constituencies – the more public views we hear, the more informed our decisions will be when we make recommendations to the Government in September 2018.

We ask everyone wishing to contribute to the design of the new constituencies to first look at the revised proposals report, and accompanying maps, before responding to us. The best way to respond to our revised proposals is through our consultation website: www.bce2018.org.uk

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www.bce2018.org.uk

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