

10 October 2019

NOTICE OF MEETING

ADMINISTRATION COMMITTEE

will meet on

Monday, 21 October 2019

beginning at

6:15 pm

in

Room 16/17, Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

TO: Councillor Daniel Clarke (Chair), Councillor Keith House (Vice-Chair)
Councillor David Airey Councillor Ian Corben
Councillor Nicholas Couldrey Councillor Tim Groves
Councillor Sara Tyson-Payne Councillor Margaret Atkinson
Councillor Louise Parker-Jones

Staff Contacts: Claire Brown, Case Management Officer; Tel: 023 8068 8498;
Email: claire.brown@eastleigh.gov.uk

GAETANA WISEMAN
Head of Performance and Governance

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Council's website -

<https://meetings.eastleigh.gov.uk>.

as well as in other formats, including Braille, audio, large print and
other languages, upon request.

Members of the public are invited to speak on general items at the
start of the meeting, and on individual agenda items at the time the
item is discussed. To register please contact the Democratic
Services Officer above

Please be aware that Eastleigh Borough Council permits filming,
sound recording and photography at meetings open to the public, and
Councillors will be using tablet devices to access committee papers.

AGENDA

1. Public Participation

2. Minutes

To consider the Minutes of the meeting held on 19 November 2018.

3. Apologies

4. Declarations of Interest

Members are invited to declare interests in relation to items of business on the agenda. Any interests declared will be recorded in the Minutes.

5. Polling Station Review (Pages 5 - 16)

6. Independent Person - Proposed Extension of Term of Office (Pages 17 - 20)

7. Request to Change the Name of the Parish Council (Pages 21 - 26)

<p>DATE OF NEXT MEETING Monday, 25 November 2019 at 6:00 pm in the Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN</p>
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ADMINISTRATION COMMITTEE

Monday, 21 October 2019

REVIEW OF POLLING DISTRICTS AND POLLING PLACES 2019

Report of the Acting Returning Officer (ARO)

Recommendation(s)

It is recommended that

1. The findings of the polling review are noted, and the committee's thanks to respondents be recorded;
 2. In Chandler's Ford the polling station for CH3, which is currently at Toynbee School be moved to Chandler's Ford Parish Offices, Fryern Hill Pavilion, Greenways, Chandler's Ford.
 3. Eastleigh North polling districts EN2 and EN3 be combined and electors for both polling districts vote at Crestwood College.
 4. In Eastleigh South, polling station ES1 be moved to the front of the building in Emmanuel church.
 5. West End South polling station for WS4, which currently votes at Hildene Community Centre, be moved to St James Church Hall, Church Hill, West End.
 6. All other polling districts and places remain unchanged.
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Summary

The Electoral Registration and Administration Act 2013 introduced a change to the timing of compulsory reviews of UK parliamentary polling districts and polling places. The compulsory review must be started and completed between 1 October 2018 and 31 January 2020 inclusive.

The comprehensive review of its polling districts and polling places has been undertaken to achieve greater efficiencies and voting arrangements. Whilst the aim is to ensure the service is providing value for money, it is important to maintain voter convenience and accessibility.

The review must not be confused with changes to any district ward boundaries; this review focuses on the polling stations which are assigned to each polling district.

A consultation was carried out between 12 July and 6 September 2019. This involved a consultation notice and background information being placed on the Council's website and

Borough News along with placing alerts through different social media platforms (Enews, Twitter, Facebook) as well as directly contacting elected persons (MPs and Borough Councillors), local political parties, parish and town councils and persons and organisations with particular expertise in relation to access to premises for people with different forms of disability and local community groups.

Whilst the consultation was open, in that views were sought in respect of all current arrangement and venues, it was also highlighted that the ARO had provisionally earmarked some polling stations that could potentially be combined with others as part of the required savings.

The ARO's final report will seek approval from the Council's Administration Committee, which has delegated powers to designate polling districts. The new polling districts and polling places will take effect upon publication of the revised Register of Electors on 1 December 2019.

Statutory Powers

The Electoral Registration and Administration Act 2013.

Representation of the People Act 1983, Schedule A1 (RPA 1983)

Proposed Changes

1. Chandler's Ford Borough Ward:

Polling District	Polling Station	Proposals
CH3	Toynbee School Bodycoats Road	Move to Chandler's Ford Parish Offices, Fryern Hill Pavilion, Greenways, Chandler's Ford

2. The proposed venue is close to the existing venue so this will make very little difference in terms of distance travelled and will not cause any issues regarding awareness of location. The new venue was visited and assessed in July 2019 and is entirely suitable for a polling station, has level access throughout and all the necessary facilities.

3. Eastleigh North Borough Ward:

Polling District	Polling Station	Proposals
EN2	St Peter's Church Shakespeare Road, Eastleigh	Combine polling district with EN3 and electors vote at Crestwood College, Shakespeare Road

EN3	Crestwood College Shakespeare Road, Eastleigh	Increasing the number of electors by merging EN2 and EN3 but to remain unchanged as a split station within the venue
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4. There will be cost savings in relation to combining polling stations and it will stop voter confusion with two venues in close proximity. In terms of distance, confusion is minimised due to the venues being in the same road.

5. Eastleigh South Borough Ward:

Polling District	Polling Station	Proposals
ES1	Emmanuel Church Desborough Road, Eastleigh	To move the polling station to another room at the front of the building

6. The proposed change will mean that the nursery occupying the current room at the rear of the building will not be affected when there is an election. It also has better access for voters and facilities for staff.

Polling District	Polling Station	Proposals
WS4	Hilldene Community Centre, 68 High Street, West End	To move the polling station to St James Church Hall, Church Hill, West End where the venue is already used as a polling place for polling districts WS1 & WS3

7. The proposed change will mean a saving of hiring the Hilldene venue and the polling station electorate is unlikely to increase.

Representations Received

8. A total of **12** representations were received to the consultation, which can be summarised as follows:
9. Feedback received from Botley Parish Council: The Council commented that later this year the Parish Council will be taking over two new community buildings on the Boorley Park development at Boorley Green and the Parish Council would be pleased to make the rooms available.
10. Boorley Park currently has 400 new houses occupied and if the building rate continues as planned, this is likely to increase by 100-150 and will be in addition to new housing at Boorley Gardens on the western side of Winchester road which is just starting to get underway.

11. *ARO response: The existing polling station at Botley Centre is suitable for current purposes but as the new housing development increases and occupiers move into the area is likely to come under pressure. The ARO proposes that this should be reviewed again along with the new community buildings when they are constructed to ensure they are suitable and available. The Returning Officer has determined this to be kept under review annually until the next full review is undertaken.*
12. A resident from Chandler's Ford commented: That the disruption to Scantabout Primary School when there is an election affects her children attending the school as the site closes to pupils unless they can coincide it with an INSET day. Otherwise it is an additional day that working parents have to arrange alternative childcare for. She suggested consideration that a portable building be sited in the car park or to make use of St Edwards Church on Winchester Road or combine the polling area which is adjacent to the edge of the Scantabout area.
13. *ARO response: Noting the practical impact of using the school on parents/voters, the suggested alternatives are unsuitable because polling stations must be allocated within the polling district unless there are no suitable buildings available. Temporary cabins are not fully accessible or conducive to a suitable work environment for staff i.e. no washroom or kitchen facilities.*
14. A Fair Oak and Horton Heath councillor had an observation on the polling stations in Fair Oak and Horton Heath recommending: parts of FA2 that are north of Sandy Lane move into FA1 and transfer both sides of Winchester Road that lie to the north of the junction with Sandy Lane and all roads off it.

He also commented that he saw no reason to move the polling station from the Village Hall but suggested that the Woodland Community Centre on Savernake Way would be just as good.
15. *ARO response: The current arrangements are suitable and available but the area is currently under development and will be kept under review annually until the next full review.*
16. A Bishopstoke resident commented: he was happy with his polling station venue at St Paul's Church, Fair Oak Road.
17. *ARO response: Thanked the respondent for their positive response.*
18. A Borough Councillor made the following observations on the grounds of efficiency:
 - (a) Chandler's Ford has 6 small polling places that ought to be capable of being restructured down to 3 or 4 as it is a compact ward
 - (b) Eastleigh North – loses St Peter's Church and use Crestwood for EN2
 - (c) West End South – loses Hilldene and use St James' for WS4

Suggesting that none of these changes would create greater journey lengths than already in place elsewhere and numbers are not rising due to an increase in postal voting.

19. *ARO response: Consideration has been given around the reduction of polling stations in Chandler's Ford and that in the event of a combined and/or Parliamentary Election, the more complex arrangements and higher voter turnout could cause delays and queues to occur at polling stations. The ARO has determined that the polling stations remain unchanged.*

The ARO has determined that the polling district EN2 will merge with polling district EN3 and the polling place will be at Crestwood College and continue in a split polling station arrangement.

The ARO agrees with the recommendation of combining the polling place for WS4 with WS1 and WS3 and all polling stations will be held in St James Church Hall which is both a suitable and available venue for use as a polling place.

20. A resident of Hedge End South commented: That they felt well served by the current polling station at the Hub: wheelchair accessible and convenient for distance-limited voters.
21. *ARO thanks respondent for the comments and is pleased they find the venue accessible.*
22. A resident from Eastleigh North stated: That he is very satisfied with the polling station at the Scout Hut in Boyatt Lane. Although there is no off-road parking, it is never an issue for the short time required.
23. *ARO thanks respondent for their comment.*
24. A resident of Boyatt Wood commented: The polling station at Crestwood School is convenient and easily accessible.
25. *ARO thanks the respondent for their comment.*
26. A Parish Councillor for Bishopstoke noted that: In spite of changes to the Bishopstoke Parish wards in May 2020 these would not adversely impact the current venues due to the electorate being spread more evenly between the polling stations.
27. *ARO agrees with this representation given the changes taking effect to the parish wards in May 2020. The polling stations will remain unchanged as they continue to be suitable and available venues which are located within close proximity for electors.*
28. An elector of Bishopstoke commented that: Voters seemed unaware of an entry to the polling station at the Memorial Hall from Portal Road or from Riverside through the park. He suggested that signage could be positioned to give easier access to the Memorial Hall for those with restricted mobility.

29. *ARO response: the polling station signs will be assessed for suitability and where appropriate additional signs will be displayed to assist electors' accessibility to the polling place.*
30. The Council's Elections team concurred with the recommendations made by the ARO and support the approach for Chandler's Ford in respect of the polling stations falling within the Winchester Parliamentary Constituency and the relatively higher turnout when there are national elections and combined polls.
31. *ARO thanks the team for their comments.*
32. The Acting Returning Officer for the Winchester constituency responded: Stating that she is satisfied with the locations and premises used for purpose of the Parliamentary election in 2017, for which she is responsible, and is pleased to see that there would be no reduction in the number of stations. It is clear that the turnout at these polling places warrants their use and staffing of these locations remain with the guidance from the Electoral Commission for future parliamentary elections.
33. *ARO for Eastleigh Constituency supports the comments of the ARO for Winchester Constituency and concurs that the number of polling stations should continue with the current provision.*

34. Financial Implications

The review has been conducted within existing staff resources and there are no additional financial implications as a result of the recommendations in this report however, there will be a degree of savings made in relation to hire fees as a result of a reduction in venues.

35. Risk Assessment

As highlighted at the start of this report, the law places a duty on the council to conduct reviews and, specifically within this, to ensure safe and appropriated access arrangements for both voters and staff.

Equality and Diversity Implications

The Equality Act is relevant to the decision in this report as the decision relates to eliminating discrimination, advancing equality of opportunity, or fostering good relations between different people in the following ways:

The aforementioned duty to conduct the review includes a responsibility to ensure that everyone who is entitled to vote can do so with equality of access – from actual arrangements at the polling station (such as provision of ramps and voting booths for the wheelchair users to cast their vote along with enlarged version of the ballot paper and a Braille voting device provided for the partially-sighted and blind) to the polling station being within a reasonable proximity to their home address.

For the purposes of the review an Equality Impact Assessment (EqIA) has been carried out, attached as an appendix to the report.

Conclusion

The review considers the arrangement for voting in Chandler's Ford, Eastleigh North, Eastleigh South and West End South. Following a period of consultation, the ARO has considered the views submitted on the current and proposed arrangements, and recommends the changes to polling stations made at the beginning of this report.

Councillors are asked to consider the proposed changes and to make decisions that take account of the views received, the financial implications and the location of the polling stations in relation to the demographics of the area.

ALLAN RICHARD WARD
ACTING RETURNING OFFICER

Date: 18 September 2019
Contact Officer: Sam Jones
Tel No: 023 8068 8201
e-mail: sam.jones@eastleigh.gov.uk
Appendices Attached: 2

LOCAL GOVERNMENT ACT 1972 - SECTION 100D

The following is a list of documents which disclose facts or matters on which this report or an important part of it is based and have been relied upon to a material extent in the preparation of this report. This list does not include any published works or documents which would disclose exempt or confidential information.

List Background Papers: Equality Impact Assessment;
Summary of responses to consultation received.

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Equality Impact Assessment for Polling Review 2019

Eastleigh Borough Council is committed to promoting equality and participation in all our activities, whether it is related to the work we do with external stakeholders and the community or related to our responsibilities as an employer.

As a public authority we are also required to have due regard for the need to eliminate discrimination, advance equality of opportunity, and promote good relations when making decisions and developing policies. To do this it is necessary to understand the potential impacts of the range of internal and external activities on different groups of people.

The Equality Impact Assessment (EIA) is a tool to help us ensure that:

- we understand the potential effects of the review by assessing the impacts on different groups both external and internal
- any adverse impacts are identified and actions identified to remove or mitigate them
- decisions are transparent and based on evidence with clear reasoning.

The questions below are a way of evaluating the Polling Review against the needs of different groups covered by the Equality Act that have a protected characteristics: disability, gender reassignment, marriage or civil partnership status, pregnancy and maternity, race, religion or belief, sexual orientation, sex (gender), and age.

Service Area	Electoral Services
Date of assessment	August 2019
Name of strategy/policy/function/service to be assessed	Review of Polling Districts, Polling Places and Polling Stations
Is this a new or existing strategy/policy/function/service	Existing
Name of manager responsible for strategy/policy/function/service	Richard Ward
Name of people conducting the assessment	Sam Jones
Description of strategy/policy/function/service	
Describe the aims: objectives and purpose of the strategy/policy/function/service	The aim of the review is to ensure that: <ul style="list-style-type: none"> • electors have reasonable facilities for voting as are practicable • polling places are accessible to all electors including those who are disabled • remove barriers to voting through improved access to polling stations and promotion of postal voting
Question	Response
Are there any existing equality objectives of the strategy/policy or function/service?	Inclusive, fair and well run election process and to increase the number of people voting in local elections
Who is intended to benefit from the strategy/policy/function/service and in what way?	All eligible residents of Eastleigh who are registered to vote in the Borough
What are the intended outcomes of this strategy/policy/function/service?	Fair, open and accessible election and high quality customer service

<p>Are there any potential positive or negative impacts on any of the protected characteristic groups listed below?</p> <p>Disability, gender reassignment, marriage or civil partnership, pregnancy & maternity, race, religion or belief, sexual orientation, sex (gender), age</p>	<p>None identified.</p> <ul style="list-style-type: none"> • All polling stations have disabled access with ramps provided where required • There are postal/proxy provision available as an alternative method • Large print ballot papers are available in the polling station along with devices for the partially sighted • Comply with closely prescribed legal guidance and monitor complaints received during an election • Schools will only be used as polling stations where no other suitable venue exists in accordance with DfE and Electoral Commission guidelines
<p>What involvement and consultation has been done in relation this policy? (e.g. with relevant groups and stakeholders)?</p>	<ul style="list-style-type: none"> - Communication and publicity to raise awareness through social media i.e. council website, borough news, twitter, facebook, eNews - Contacted local disability groups and community groups - Council offices – posters on display - Contacted interested parties such as MPs, councillors, Parish Councils, local political parties - Adjoining authority - Acting Returning Officer
<p>What is the final decision and action?</p>	<p>There are no detrimental impacts on any of the groups but we will continue to strive to promote accessibility at polling stations for all the community</p>

Summary of responses to consultation received

Date received	Comment	Author
12 July 2019	Crestwood School is convenient and easily accessible. It has parking facilities if they are needed and is all on one level.	Resident of Boyatt Wood
16 July 2019	Bishopstoke polling districts are changing and the numbers of parish wards are increasing but this will not affect the polling station locations.	Bishopstoke Parish Councillor
18 July 2019	Satisfied with the location and of the Scout Hut in Boyatt Lane.	Eastleigh North resident
20 July 2019	Proposals for efficiency savings by reducing the number of polling stations in Chandler's Ford, to not use St Peters Church and move electors to Crestwood School, and lose Hilldene polling station and electors to vote at St James'	Eastleigh Borough Councillor
22 July 2019	The Hub is easily accessible for wheelchair users and is convenient to where the resident lives. They feel very well served.	Hedge End Wildern resident
5 August 2019	Happy with St Paul's Church in Fair Oak.	Resident of Fair Oak
14 August 2019	Suggestion to transfer FA2 to the north of Sandy lane into FA1 and commented that there is no reason to move the polling station at the Village Hall.	Eastleigh Borough Councillor
19 August 2019	A parent of Scantabout Primary School would like the polling station relocated out of the school building and consider using a portable building or another venue entirely.	Hiltingbury resident
19 August 2019	The new community buildings on Boorley Park to be used as polling stations when the Boorley Green development is complete to assist with the increase of electorate when the new housing is complete.	Botley Parish Council
2 September 2019	Commented that the signage to the polling station entry points at the Memorial Hall could be improved to assist electors with restricted mobility.	Bishopstoke resident
5 September 2019	Satisfied with the polling station locations and premises for the Winchester constituency.	Acting Returning Officer for Winchester constituency
5 September 2019	Agreed with the ARO's recommendations and supported the approach for the Winchester constituency.	Elections team for Eastleigh Borough Council

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ADMINISTRATION COMMITTEE

Monday, 21 October 2019

COUNCILLOR'S CODE OF CONDUCT- INDEPENDENT PERSON

Report of the Monitoring Officer

Recommendations

It is recommended that

- (1) the term of office of the Council's Independent Person be extended for a further period of three years
 - (2) note be taken of the cases submitted in the 2018/2019 municipal year
-

Summary

Councillors are being requested to extend the term of office of the Council's Independent Person for a further period of three years.

Statutory Powers

Localism Act 2011 S.28

Strategic Implications

1. The upholding of high ethical behaviour assists in the fair attainment of all strategic objectives.

Introduction

2. Under the provisions of the Localism Act 2011 the Council was required to adopt a code of conduct for governing the behaviour of Councillors. A procedure was established to deal with complaints received which provides that complaints regarding both Borough and Parish Councillors in the Eastleigh Borough Council area are reported to the Council's Monitoring Officer who is then responsible for investigating or arranging for action to be taken in accordance with the Council's procedure.

3. The Council is also required under the legislation to appoint an Independent Person (or Persons) for the Monitoring Officer to be able to contact to get an impartial steer on any complaints received and any investigations conducted.
4. The Independent Person can also be consulted by the Councillor who is the subject of the complaint.

Independent Person

5. The term of office of the Council's Independent Person is due to expire at the end of October. The role was last advertised some three years' ago and informal soundings have not identified any new candidates to be considered for the role. Whilst the Council could seek to appoint a new Independent Person, the Monitoring Officer is also aware that other local authorities in the area have had recent difficulty in recruiting to a similar position.
6. The current Independent Person has indicated a willingness to be re-appointed. Accordingly, it is recommended that the Council extend the term of office for a further period of three years.

Cases of Complaint submitted in the Municipal Year 2018/2019

7. In the last municipal year 2018/2019, five formal written complaints in total had been received.
8. One did not relate to an elected Borough Councillor and therefore could not be a breach of the Councillors' Code of Conduct. .
9. Two complaints were received relating to a planning decision where the Complainants were unhappy with the decision made by a Councillor at the relevant Local Area Committee. The Monitoring Officer was satisfied that the decision made by the Councillor was in accordance with planning guidelines, and consequently did not uphold those complaints.
10. The fourth complaint related to the Community Governance Review and the provision of information by a Parish Councillor to local residents. As the information was being provided by the Parish Councillor in their personal capacity and was, in any event, freely available on the Borough Council's website, there was no breach of the Councillors' Code of Conduct.
11. In the fifth case, an apology had already been made by the relevant Councillor in an instance where the Monitoring Officer concluded, that in their opinion, there had been no breach of the Councillors' Code of Conduct. The Committee may be aware that the Guidance indicates that a matter should not be investigated where a remedy had already been provided: in this instance the issued apology.
12. In addition, advice and assistance has been provided to a number of Borough and Parish Councillors and their Clerks.

Financial Implications

13. None.

Risk Assessment

14. None.

Equality and Diversity Implications

15. The original appointment was made by a cross party selection panel and followed the Council's equality and diversity policies.

Conclusion

16. It is recommended that the term of office of the current postholder of Independent Person be extended.

RICHARD WARD
MONITORING OFFICER

Date: 4 October 2019
Contact Officer: Richard Ward
Tel No: 02380 688103
e-mail: richard.ward@eastleigh.gov.uk
Appendices Attached: None

LOCAL GOVERNMENT ACT 1972 - SECTION 100D

The following is a list of documents which disclose facts or matters on which this report or an important part of it is based and have been relied upon to a material extent in the preparation of this report. This list does not include any published works or documents which would disclose exempt or confidential information.

List Background Papers

None.

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ADMINISTRATION COMMITTEE

Monday, 21 October 2019

CHANGE OF PARISH COUNCIL NAME

REPORT OF THE MONITORING OFFICER

Recommendation

It is recommended that the name of Allbrook and North Boyatt Parish Council be changed to Allbrook Parish Council and that the Council's Head of Legal Services be instructed to notify the change of name to the relevant persons specified in the legislation.

Summary

The Council has decision-making powers in respect of the naming of parish councils and Allbrook and North Boyatt Parish Council has requested that the Council renames it Allbrook Parish Council. Other public bodies need to be notified of the change of name if agreed by Councillors.

Statutory Powers

Local Government Act 1972 S.75

Strategic Implications

1. Not Applicable.

Introduction

2. Under the provisions of S.75 of the Local Government Act 1972 the Council can, if requested by a parish council, give permission for the name of a parish council to be changed. Allbrook and North Boyatt Parish Council has requested that the Council approve their request to change the name of the Parish Council to Allbrook Parish Council

Request for Parish Council Name Change

3. The Parish Council's request is attached at Appendix A.

The Parish Council state that the rationale behind the request is that North Boyatt is not recognised as a place on Ordnance Survey or Google maps. The Parish Council has now been in existence for 9 years and in that time the

parish has grown in size with many new houses corresponding to an increase in the Council's administration. Accordingly, the Parish Council make the request the change is made so that the Parish can work as one community without any division in the name.

The Parish Council advises that an article was placed in the latest newsletter which was delivered by hand to all properties in the Parish. The Parish Council received one written and three verbal objections to the change of name.

In view of this minimal level of opposition to the Parish Council's proposals it is recommended that the request be approved. If Councillors agree the request, this Council is required to notify the change of name to a number of government bodies and organisations as set out in the legislation and accordingly the recommendation, if approved, asks that the Head of Legal Services notifies the appropriate persons of the change.

Financial Implications

4. None.

Risk Assessment

5. None.

Equality and Diversity Implications

6. The Equality Act is not relevant to the decision in this report as the decision does not relate to eliminating discrimination, advancing equality of opportunity, or fostering good relations between different people. An Equality Impact Assessment has not been carried out.

Conclusion

7. Councillors' approval is sought to the request by the Parish Council

RICHARD WARD
MONITORING OFFICER

Date: 03 October 2019*
Contact Officer: Richard Ward
Tel No: 02380 688103
e-mail: richard.ward@eastleigh.gov.uk
Appendices Attached: 1

LOCAL GOVERNMENT ACT 1972 - SECTION 100D

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* List Background Papers None.

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**Allbrook and North Boyatt
Parish Council**

93 Upper Barn Copse
Fair Oak
Eastleigh Hants
SO50 8DB

Mobile: 07394 063916
clerk@allbrooknorthboyatt-pc.gov.uk

Clerk to the Parish Council:
Cheryl Gosling

26 September 2019

Mr N Tustian
Chief Executive
Eastleigh Borough Council
Eastleigh House
Upper Market Street
Eastleigh
SO50 9YN

Dear Nick

Official request to change the name of the Parish Council

The Parish Council is requesting to change the name of the Parish Council to '**Allbrook Parish Council**', by removing the 'North Boyatt' title.

The rationale behind the request is that North Boyatt is not recognised as a place on Ordnance Survey or Google maps. The Parish Council has now been in existence for 9 years and in that time the parish has grown in size with many new houses corresponding in an increase in the Council's administration. We would like to request the change is made so that the Parish can work as one community without any division in the name.

An article was placed in the latest newsletter which was delivered by hand to all properties in the Parish. The Parish Council received 1 written and 3 verbal objections to the change of name.

The Parish Council resolved to request to change the name at the Council meeting held on 24 September 2019. Therefore, the Parish Council formally requests that Eastleigh Borough Council approves the change of name to **Allbrook Parish Council** using its powers under Section 75 of the Local Government Act 1972.

Yours sincerely

C Gosling

Cheryl Gosling
Clerk to the Parish Council

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