

EASTLEIGH MUSEUM JOINT MANAGEMENT COMMITTEE

Tuesday, 15 February 2022 (11:30 am – 12:15 pm)

PRESENT:

Councillor Irish (Chair); Councillors Broomfield (HCC) and Campbell (EBC)

Also in attendance: Emma Banks (Hampshire Cultural Trust), Debra Clothier (One Community) and Guy Riddoch (Local Area Manager)

Apologies for absence were received from Councillors Bicknell, Neubauer and Reilly

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RESOLVED ITEMS (SUBJECT TO QUESTIONS ONLY)

17. MINUTES

In his absence, Councillor Bicknell requested that the following actions mentioned in the minutes were raised and updated answers were provided (in bold).

ACTION: The Community Manager confirmed that she would check the data and share in the next report on February 15 2022. Councillor Bicknell requested that an answer be emailed to members ahead of the next meeting.

**Community Manager for Hampshire Cultural Trust, Emma Banks, confirmed that she had included this data in her report for this agenda, which was published on 4 February.**

ACTION: The Community Manager and the Operations Manager confirmed that they would look further into the concerns and provide a full answer from the marketing team at Hampshire Cultural Trust. Councillor Bicknell requested that it be emailed to members ahead of the next meeting.

ACTION: The Committee requested that a full marketing plan was brought to the next meeting on February 15 2022 so that it could be discussed. Councillor Bicknell requested that it be emailed to members ahead of the next meeting.

**Community Manager for Hampshire Cultural Trust, Emma Banks, confirmed that she had spoken with the PR and marketing team and that someone from the marketing team would be at the next meeting to answer any questions the Committee have.**

ACTION: Councillor Bicknell requested that Hampshire Cultural Trust

provide a Quarter 1 and Quarter 2 actual versus forecast report for the Committee, and that it be emailed to members ahead of the next meeting on February 15 2022.

**ACTION:** Councillor Bicknell requested that the Committee see a breakdown of Venue Development Project money allocated against what has been done and a running total. He requested that it be emailed to members ahead of the next meeting on February 15 2022.

**Community Manager for Hampshire Cultural Trust, Emma Banks, confirmed these actions were looked at and included in the information emailed to the Committee on 17th January.**

**RESOLVED –**

**That the Minutes of the meeting held on 25 November 2021 were agreed as a correct record.**

18. COMMUNITY MANAGER'S REPORT

Emma Banks, the Community Manager representing the Hampshire Cultural Trust, presented a report (Agenda Item 3) on activities at or relating to Eastleigh Museum covering the period from November 2021 to January 2022.

She stated that she was moving on to a different role and a new Community Manager would be in place for the next meeting.

Chief Executive Officer of One Community, Debra Clothier, confirmed to the Committee that One Community would not be based at the Eastleigh Museum site after March 2022.

Councillor Campbell raised concerns around the Museum's future going forward.

There was discussion around possible options and the Local Area Manager, Guy Riddoch, updated the Committee that he was hopeful a workable resolution for Eastleigh Museum could be found over the next few months, and that he would be able to provide further updates at the July meeting.

19. FINANCE REPORT

Consideration was given to the Finance Report by Operational Manager, Jessica Reilly, from Hampshire Cultural Trust, which provided an overview of the Museum's performance during the Quarter 1- Quarter 3 period against the 2021/22 budget.

20. DATE AND VENUE OF NEXT MEETING

It was agreed that, if possible, the next meeting would take at Bursledon Windmill on 14 July 2022 at 11:30am.

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