



Eastleigh House  
Upper Market Street  
Eastleigh SO50 9YN

**Friday, 3 September 2021**

**ADMINISTRATION COMMITTEE**

will meet on

**Monday, 13 September 2021**

beginning at

**6:30 pm**

in the

**Oak Suite, Holiday Inn, Leigh Rd, Eastleigh SO50 9PG**

TO: Councillor Ian Corben (Chair)  
Councillor Keith House (Vice-Chair)

Councillor David Airey

Councillor Tim Groves

Councillor Louise Parker-Jones

Councillor Judith Grajewski

Councillor Tanya Park

Councillor Derek Pretty

Staff Contacts: Catherine Collins, Democratic Services Officer,  
catherine.collins@eastleigh.gov.uk

JOANNE CASSAR  
Executive Head of Governance

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Copies of this and all other agendas can be accessed via the [Council's website](#) as well as in other formats.

Members of the public are invited to speak on general items at the start of the meeting, and on individual agenda items at the time the item is discussed. To register please contact the Democratic Services Officer above.

Please be aware that Eastleigh Borough Council permits filming, sound recording and photography at meetings open to the public, and Councillors will be using tablet devices to access committee papers.

## AGENDA

1. Apologies
2. Public Participation

Public seating will be limited at this meeting due to the current Covid-19 pandemic. You can submit questions in advance of the meeting to the following email: [democratic.services@eastleigh.gov.uk](mailto:democratic.services@eastleigh.gov.uk). The deadline for submissions is midday on Friday 10 September 2021. Please let us know if you wish to attend the meeting in person so that we can manage numbers. We encourage those attending to wear a mask and take a test to ensure that they are not at risk of infecting anyone with Covid-19.

3. Minutes (Pages 3 - 14)

To consider the Minutes of the meeting held on 19 July 2021.

4. Declarations of Interest

Members are invited to declare interests in relation to items of business on the agenda. Any interests declared will be recorded in the Minutes.

5. Approval of Suspension of Councillor Attendance Rules Relating to Covid-19 (Pages 15 - 18)

**DATE OF NEXT MEETING**  
**Monday, 8 November 2021 at 6:00 pm**  
**In the Oak Suite, Holiday Inn, Leigh Rd,**  
**Eastleigh SO50 9PG**

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