



Eastleigh House
Upper Market Street
Eastleigh SO50 9YN

Friday, 3 September 2021

ADMINISTRATION COMMITTEE

will meet on

Monday, 13 September 2021

beginning at

6:30 pm

in the

Oak Suite, Holiday Inn, Leigh Rd, Eastleigh SO50 9PG

TO: Councillor Ian Corben (Chair)
Councillor Keith House (Vice-Chair)

Councillor David Airey

Councillor Tim Groves

Councillor Louise Parker-Jones

Councillor Judith Grajewski

Councillor Tanya Park

Councillor Derek Pretty

Staff Contacts: Catherine Collins, Democratic Services Officer,
catherine.collins@eastleigh.gov.uk

JOANNE CASSAR
Executive Head of Governance

Copies of this and all other agendas can be accessed via the [Council's website](#) as well as in other formats.

Members of the public are invited to speak on general items at the start of the meeting, and on individual agenda items at the time the item is discussed. To register please contact the Democratic Services Officer above.

Please be aware that Eastleigh Borough Council permits filming, sound recording and photography at meetings open to the public, and Councillors will be using tablet devices to access committee papers.

AGENDA

1. Apologies

2. Public Participation

Public seating will be limited at this meeting due to the current Covid-19 pandemic. You can submit questions in advance of the meeting to the following email: democratic.services@eastleigh.gov.uk. The deadline for submissions is midday on Friday 10 September 2021. Please let us know if you wish to attend the meeting in person so that we can manage numbers. We encourage those attending to wear a mask and take a test to ensure that they are not at risk of infecting anyone with Covid-19.

3. Minutes (Pages 3 - 14)

To consider the Minutes of the meeting held on 19 July 2021.

4. Declarations of Interest

Members are invited to declare interests in relation to items of business on the agenda. Any interests declared will be recorded in the Minutes.

5. Approval of Suspension of Councillor Attendance Rules Relating to Covid-19 (Pages 15 - 18)

DATE OF NEXT MEETING
Monday, 8 November 2021 at 6:00 pm
In the Oak Suite, Holiday Inn, Leigh Rd,
Eastleigh SO50 9PG

Your Council's electronic news service - [e-news](#) -

Register your email address free with the Council and keep up to date with what's happening in the Borough. Simply select your topics and we will send you email updates with news as it happens including new Council Jobs, What's On, Recycling, Transport plus lots more.

ADMINISTRATION COMMITTEE

Monday, 19 July 2021 (6:00 pm – 6:44 pm)

PRESENT:

Councillor Corben (Chair); Councillors House, Airey, Groves, Parker-Jones, Grajewski and Park

Apologies for absence were received from Councillor Pretty

RESOLVED ITEMS (SUBJECT TO QUESTIONS ONLY)

7. DECLARATIONS OF INTEREST

There were no declarations of interest in relation to items of business on the agenda.

8. MINUTES

RESOLVED -

That the Minutes of the meeting held on 15 February 2021 be confirmed and signed by the Chair as a correct record.

9. PUBLIC PARTICIPATION

There was no public participation on this occasion.

10. HACKNEY CARRIAGE AND PRIVATE HIRE POLICY AND CONDITIONS

The Senior Licensing Officer introduced the report and explained that Eastleigh Borough Council's policies and conditions for Hackney Carriages and Private Hire trades had been reviewed and updated to address additional areas in the Department for Transport Statutory Taxi and Private Hire Standards document and to address some areas of concern raised by the taxi trades in Eastleigh.

RESOLVED –

That the Committee:

- (1) approved the draft Statement of Taxi Licensing Policy and appendices to go out to consultation for a period of three months; and**
- (2) delegated authority to the Head of Legal Services (Acting) to agree appropriate questions to be used in the consultation correspondence.**

11. BOUNDARY COMMISSION FOR ENGLAND REVIEW - CONSULTATION RESPONSE

The Senior Elections Officer introduced the report and explained that the report seeks to advise the Committee as to the process and timetable associated with the 2023 Review of Parliamentary constituencies.

The Leader tabled a paper with proposals relating to the consultation, seconded by Councillor Airey (Copy appended to minutes).

RESOLVED –

That the Administration Committee considered the contents of this report and endorsed the draft representations to the Boundary Commission for England as circulated at the meeting.

M6910

Leader's Proposed response to the Boundary Commission England's Proposals

This version of Hampshire:

- Retains a significant number of the Boundary Commission proposals, most notably in the west and far south of the County where limited change is proposed to the status quo
- Recognises that the current Eastleigh constituency is one ward too large to meet the numerical quota set suggests retaining the existing constituency moving Fair Oak to the Meon Valley constituency (Fair Oak was in in the Eastleigh seat prior to the 1980s)
- Retains the current Winchester seat with the smallest number of changes
- Recognises that Eastleigh (since 1955) and Fareham (since 1885) have a tradition of each being one constituency based on their local government area and both need to lose one ward to meet quota
- Makes fewer changes overall than the BCE proposal with significant similarities in places to both the BCE proposals and more to existing seats

Detail:

As BCE proposals – New Forest West, New Forest East, Romsey & Southampton North, Southampton Test, Southampton Itchen, North West Hampshire, Basingstoke, Aldershot, Portsmouth South, Portsmouth North, Gosport, Havant, six NE wards of East Hants moved to Farnham

Fareham – as existing constituency other than delete Sarisbury to new Meon Valley constituency

Eastleigh – as existing constituency other than delete Fair Oak to new Meon Valley constituency

Winchester & Chandler's Ford – as existing constituency other than delete Upper Meon Valley and Alresford to new Meon Valley constituency and add Valley Park (which is in the same contiguous urban area of Chandler's Ford)

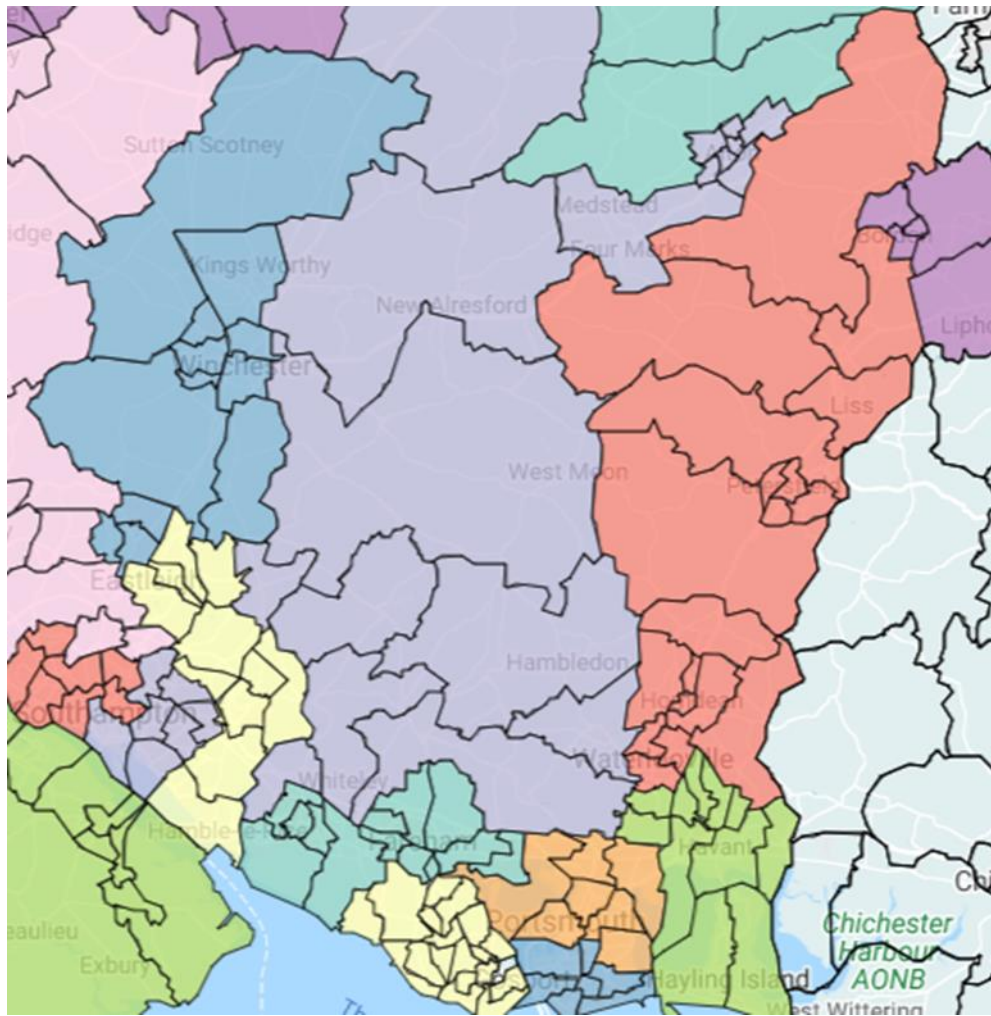
North East Hampshire – as BCE proposal but add Bentworth & Froyle

East Hampshire – as BCE proposal other than delete Bentworth & Froyle and the seven Alton wards, and add the three Waterlooville wards

Meon Valley – The seven Alton wards, Alresford, Upper Meon Valley, Central Meon Valley, Bishops Waltham, Fair Oak, Whiteley & Shedfield, Southwick & Wickham, Denmead

This gives a closer relationship to existing communities in most places even in the new Meon Valley seat, which more naturally relates to the Meon Valley than the existing Meon Valley seat that includes tracts of urban Havant and East Hampshire.

Note the BCE has split one ward in Basingstoke, Oakley & The Candovers: this version does the same, which is close to the existing constituencies.



planname	planconstnumber	planconstname	planconstelect	primauthcd	primauthnm	wardcode	wardname	electorate
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011189	Bursledon and Hound North	6908
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011197	Hedge End South	8790
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011196	Hedge End North	7501
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011188	Botley	4782
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011195	Hamble and Netley	7970
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011200	West End South	4939
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011199	West End North	4566
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011193	Eastleigh South	7383
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011191	Eastleigh Central	7634
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011192	Eastleigh North	7375
SouthEastPlan1	1	Eastleigh	76332	E07000086	Eastleigh	E05011187	Bishopstoke	8484
SouthEastPlan1	2	Southampton Itchen	72150	E06000045	Southampton	E05002468	Sholing	10319
SouthEastPlan1	2	Southampton Itchen	72150	E06000045	Southampton	E05002458	Bitterne	9552
SouthEastPlan1	2	Southampton Itchen	72150	E06000045	Southampton	E05002470	Woolston	10258
SouthEastPlan1	2	Southampton Itchen	72150	E06000045	Southampton	E05002464	Peartree	9925
SouthEastPlan1	2	Southampton Itchen	72150	E06000045	Southampton	E05002462	Harefield	10014
SouthEastPlan1	2	Southampton Itchen	72150	E06000045	Southampton	E05002455	Bargate	12185
SouthEastPlan1	2	Southampton Itchen	72150	E06000045	Southampton	E05002459	Bitterne Park	9897
SouthEastPlan1	3	Southampton Test	69960	E06000045	Southampton	E05002461	Freemantle	9797
SouthEastPlan1	3	Southampton Test	69960	E06000045	Southampton	E05002463	Millbrook	10099
SouthEastPlan1	3	Southampton Test	69960	E06000045	Southampton	E05002466	Redbridge	10233
SouthEastPlan1	3	Southampton Test	69960	E06000045	Southampton	E05002460	Coxford	9707
SouthEastPlan1	3	Southampton Test	69960	E06000045	Southampton	E05002467	Shirley	9456
SouthEastPlan1	3	Southampton Test	69960	E06000045	Southampton	E05002457	Bevois	10179
SouthEastPlan1	3	Southampton Test	69960	E06000045	Southampton	E05002465	Portswood	10489
SouthEastPlan1	4	Winchester	72784	E07000094	Winchester	E05011003	St Luke	3970
SouthEastPlan1	4	Winchester	72784	E07000094	Winchester	E05011005	St Paul	6692
SouthEastPlan1	4	Winchester	72784	E07000094	Winchester	E05011001	St Barnabas	6602
SouthEastPlan1	4	Winchester	72784	E07000094	Winchester	E05011002	St Bartholomew	6311
SouthEastPlan1	4	Winchester	72784	E07000094	Winchester	E05011004	St Michael	6381
SouthEastPlan1	4	Winchester	72784	E07000094	Winchester	E05011007	The Worthys	4791
SouthEastPlan1	4	Winchester	72784	E07000094	Winchester	E05010996	Badger Farm and Oliver's Battery	6354
SouthEastPlan1	4	Winchester	72784	E07000086	Eastleigh	E05011198	Hiltingbury	8286
SouthEastPlan1	4	Winchester	72784	E07000086	Eastleigh	E05011190	Chandler's Ford	8419
SouthEastPlan1	4	Winchester	72784	E07000094	Winchester	E05010999	Colden Common and Twyford	4371
SouthEastPlan1	4	Winchester	72784	E07000094	Winchester	E05011010	Wonston and Micheldever	5878
SouthEastPlan1	4	Winchester	72784	E07000093	Test Valley	E05012939	Valley Park	4729
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004600	Lymington Town	5084
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004588	Buckland	2774
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004605	Pennington	5013
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004603	Milford	4355
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004598	Hordle	4710
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004583	Becton	4137
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004581	Barton	4933
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004604	Milton	5177
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004582	Bashley	2337
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004586	Bransgore and Burley	4614
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004606	Ringwood East and Sopley	2360
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004608	Ringwood South	5150
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05004607	Ringwood North	5089
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05008934	Forest North West	2196
SouthEastPlan1	5	New Forest West	71009	E07000091	New Forest	E05008933	Fordingbridge	5490

SouthEastPlan1	5 New Forest West	71009 E07000091	New Forest	E05008932	Downlands and Forest	2504
SouthEastPlan1	5 New Forest West	71009 E07000091	New Forest	E05004593	Fernhill	5086
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004587	Brockenhurst and Forest South East	4578
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004584	Boldre and Sway	4581
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004601	Lyndhurst	2564
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004585	Bramshaw, Copythorne North and Minstead	2180
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004580	Ashurst, Copythorne South and Netley Marsh	4812
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004592	Fawley, Blackfield and Langley	4867
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004597	Holbury and North Blackfield	5102
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004596	Furzedown and Hardley	2742
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004589	Butts Ash and Dibden Purlieu	5173
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004599	Hythe West and Langdown	5185
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004590	Dibden and Hythe East	4578
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004602	Marchwood	4669
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004612	Totton South	4718
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004609	Totton Central	4254
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004613	Totton West	3820
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004611	Totton North	4968
SouthEastPlan1	6 New Forest East	73823 E07000091	New Forest	E05004610	Totton East	5032
SouthEastPlan1	7 Romsey & Southampton North	73831 E06000045	Southampton	E05002456	Bassett	10150
SouthEastPlan1	7 Romsey & Southampton North	73831 E06000045	Southampton	E05002469	Swaythling	8467
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012936	Chilworth, Nursling and Rownhams	6069
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012937	North Baddesley	5886
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012102	Romsey Tadburn	4686
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012100	Romsey Abbey	4877
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012938	Romsey Cupernham	6233
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012093	Blackwater	4936
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012927	Ampfield and Braishfield	2196
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012098	Mid Test	7308
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012932	Anna	5058
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012933	Bellinger	2628
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012097	Harewood	2684
SouthEastPlan1	7 Romsey & Southampton North	73831 E07000093	Test Valley	E05012935	Charlton and the Pentons	2653
SouthEastPlan1	8 North West Hampshire	76004 E07000093	Test Valley	E05012931	Andover Winton	4826
SouthEastPlan1	8 North West Hampshire	76004 E07000093	Test Valley	E05012930	Andover St Mary's	5893
SouthEastPlan1	8 North West Hampshire	76004 E07000093	Test Valley	E05012085	Andover Downlands	3535
SouthEastPlan1	8 North West Hampshire	76004 E07000093	Test Valley	E05012088	Andover Romans	5769
SouthEastPlan1	8 North West Hampshire	76004 E07000093	Test Valley	E05012928	Andover Harroway	7142
SouthEastPlan1	8 North West Hampshire	76004 E07000093	Test Valley	E05012929	Andover Millway	6776
SouthEastPlan1	8 North West Hampshire	76004 E07000093	Test Valley	E05012934	Bourne Valley	2541
SouthEastPlan1	8 North West Hampshire	76004 E07000084	Basingstoke and Deane	E05013084	Evingar	7359
SouthEastPlan1	8 North West Hampshire	76004 E07000084	Basingstoke and Deane	E05013094	Whitchurch, Overton and Laverstoke	8011
SouthEastPlan1	8 North West Hampshire	76004 E07000084	Basingstoke and Deane	E05013093	Tadley North, Kingsclere and Baughurst	8451
SouthEastPlan1	8 North West Hampshire	76004 E07000084	Basingstoke and Deane	E05013092	Tadley and Pamber	8748
SouthEastPlan1	8 North West Hampshire	76004 E07000084	Basingstoke and Deane	E05013090	Sherborne St John and Rooksdown	6953
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004523	Park Gate	7137
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004530	Warsash	5536
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004522	Locks Heath	5648
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004529	Titchfield Common	6052
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004528	Titchfield	5926
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004520	Fareham West	5403
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004519	Fareham South	5505
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004525	Portchester West	5608

SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004524	Portchester East	8883
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004516	Fareham East	5930
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004517	Fareham North	5621
SouthEastPlan1	9 Fareham	72797 E07000087	Fareham	E05004518	Fareham North-West	5548
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004532	Anglesey	2998
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004547	Town	3873
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004540	Hardway	4211
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004543	Leesland	3469
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004545	Privett	3301
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004531	Alverstoke	3532
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004535	Brockhurst	3728
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004539	Grange	4022
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004542	Lee West	4123
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004541	Lee East	4643
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004546	Rowner and Holbrook	3256
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004538	Forton	3341
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004537	Elson	3488
SouthEastPlan1	10 Gosport	69853 E07000087	Fareham	E05004521	Hill Head	5980
SouthEastPlan1	10 Gosport	69853 E07000087	Fareham	E05004527	Stubbington	5552
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004544	Peel Common	3327
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004534	Bridgemary South	3556
SouthEastPlan1	10 Gosport	69853 E07000088	Gosport	E05004533	Bridgemary North	3453
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000094	Winchester	E05011009	Whiteley and Shedfield	4634
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000086	Eastleigh	E05011194	Fair Oak and Horton Heath	8167
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000094	Winchester	E05010997	Bishop's Waltham	6240
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000094	Winchester	E05010998	Central Meon Valley	7594
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000094	Winchester	E05011000	Denmead	6494
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000094	Winchester	E05010995	Alresford and Itchen Valley	6884
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000085	East Hampshire	E05012302	Four Marks and Medstead	6399
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000085	East Hampshire	E05012291	Alton Ashdell	1875
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000085	East Hampshire	E05012295	Alton Whitedown	2183
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000085	East Hampshire	E05012290	Alton Amery	1915
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000085	East Hampshire	E05012292	Alton Eastbrooke	1948
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000085	East Hampshire	E05012293	Alton Holybourne	2224
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000085	East Hampshire	E05012296	Alton Wooteys	2328
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000085	East Hampshire	E05012294	Alton Westbrooke	1993
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000094	Winchester	E05011008	Upper Meon Valley	4509
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000087	Fareham	E05004526	Sarisbury	6018
SouthEastPlan1	11 Alton & Meon Valley	76195 E07000094	Winchester	E05011006	Southwick and Wickham	4790
SouthEastPlan1	12 East Hampshire	72995 E07000090	Havant	E05004579	Waterloo	8163
SouthEastPlan1	12 East Hampshire	72995 E07000090	Havant	E05004570	Cowplain	7434
SouthEastPlan1	12 East Hampshire	72995 E07000090	Havant	E05004572	Hart Plain	7657
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012306	Horndean Catherington	2082
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012309	Horndean Murray	2162
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012307	Horndean Downs	2515
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012308	Horndean Kings and Blendworth	3966
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012317	Rowlands Castle	2498
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012301	Clanfield	4602
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012300	Buriton and East Meon	2142
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012313	Petersfield Causeway	2121
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012314	Petersfield Heath	2246
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012312	Petersfield Bell Hill	2105
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012315	Petersfield St Peter's	4689

SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012303	Froxfield, Sheet and Steep	2342
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012311	Liss	4845
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012316	Ropley, Hawkley and Hangers	2359
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012319	Whitehill Hogmoor and Greatham	4280
SouthEastPlan1	12 East Hampshire	72995 E07000085	East Hampshire	E05012298	Binsted, Bentley and Selborne	4787
SouthEastPlan1	13 Portsmouth South	74253 E06000044	Portsmouth	E05002447	Eastney and Craneswater	9373
SouthEastPlan1	13 Portsmouth South	74253 E06000044	Portsmouth	E05002453	St Jude	8873
SouthEastPlan1	13 Portsmouth South	74253 E06000044	Portsmouth	E05002442	Central Southsea	11731
SouthEastPlan1	13 Portsmouth South	74253 E06000044	Portsmouth	E05002450	Milton	10339
SouthEastPlan1	13 Portsmouth South	74253 E06000044	Portsmouth	E05002443	Charles Dickens	13368
SouthEastPlan1	13 Portsmouth South	74253 E06000044	Portsmouth	E05002448	Fratton	9795
SouthEastPlan1	13 Portsmouth South	74253 E06000044	Portsmouth	E05002454	St Thomas	10774
SouthEastPlan1	14 Portsmouth North	71844 E06000044	Portsmouth	E05002441	Baffins	11094
SouthEastPlan1	14 Portsmouth North	71844 E06000044	Portsmouth	E05002446	Drayton and Farlington	10510
SouthEastPlan1	14 Portsmouth North	71844 E06000044	Portsmouth	E05002444	Copnor	9793
SouthEastPlan1	14 Portsmouth North	71844 E06000044	Portsmouth	E05002449	Hilsea	10265
SouthEastPlan1	14 Portsmouth North	71844 E06000044	Portsmouth	E05002452	Paulsgrove	10139
SouthEastPlan1	14 Portsmouth North	71844 E06000044	Portsmouth	E05002445	Cosham	10217
SouthEastPlan1	14 Portsmouth North	71844 E06000044	Portsmouth	E05002451	Nelson	9826
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004573	Hayling East	7568
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004574	Hayling West	7024
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004568	Bedhampton	7444
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004576	St Faith's	7876
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004571	Emsworth	8231
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004569	Bondfields	4890
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004567	Battins	4853
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004578	Warren Park	5024
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004566	Barncroft	4569
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004577	Stakes	7704
SouthEastPlan1	15 Havant	72766 E07000090	Havant	E05004575	Purbrook	7583
SouthEastPlan1	16 Basingstoke	71278 E07000084	Basingstoke and Deane	E05013095	Winklebury and Manydown	5325
SouthEastPlan1	16 Basingstoke	71278 E07000084	Basingstoke and Deane	E05013091	South Ham	7330
SouthEastPlan1	16 Basingstoke	71278 E07000084	Basingstoke and Deane	E05013086	Kempshott and Buckskin	8205
SouthEastPlan1	16 Basingstoke	71278 E07000084	Basingstoke and Deane	E05013080	Brighton Hill	7577
SouthEastPlan1	16 Basingstoke	71278 E07000084	Basingstoke and Deane	E05013087	Norden	6670
SouthEastPlan1	16 Basingstoke	71278 E07000084	Basingstoke and Deane	E05013082	Chineham	7682
SouthEastPlan1	16 Basingstoke	71278 E07000084	Basingstoke and Deane	E05013085	Hatch Warren and Beggarwood	7550
SouthEastPlan1	16 Basingstoke	71278 E07000084	Basingstoke and Deane	E05013083	Eastrop and Grove	6999
SouthEastPlan1	16 Basingstoke	71278 E07000084	Basingstoke and Deane	E05013081	Brookvale and Kings Furlong	6684
SouthEastPlan1	16 Basingstoke	71278 E07000084	Basingstoke and Deane	E05013089	Popley	7256
SouthEastPlan1	17 With Surrey as in BCE Proposal	21861 E07000085	East Hampshire	E05012305	Headley	4492
SouthEastPlan1	17 With Surrey as in BCE Proposal	21861 E07000085	East Hampshire	E05012299	Bramshott and Liphook	7126
SouthEastPlan1	17 With Surrey as in BCE Proposal	21861 E07000085	East Hampshire	E05012304	Grayshott	2079
SouthEastPlan1	17 With Surrey as in BCE Proposal	21861 E07000085	East Hampshire	E05012318	Whitehill Chase	4713
SouthEastPlan1	17 With Surrey as in BCE Proposal	21861 E07000085	East Hampshire	E05012320	Whitehill Pinewood	1376
SouthEastPlan1	17 With Surrey as in BCE Proposal	21861 E07000085	East Hampshire	E05012310	Lindford	2075
SouthEastPlan1	18 North East Hampshire	75607 E07000084	Basingstoke and Deane	E05013079	Bramley	6399
SouthEastPlan1	18 North East Hampshire	75607 E07000084	Basingstoke and Deane	E05013078	Basing and Upton Grey	8069
SouthEastPlan1	18 North East Hampshire	75607 E07000089	Hart	E05009359	Hook	6558
SouthEastPlan1	18 North East Hampshire	75607 E07000089	Hart	E05009358	Hartley Wintney	7182
SouthEastPlan1	18 North East Hampshire	75607 E07000089	Hart	E05009360	Odiham	6506
SouthEastPlan1	18 North East Hampshire	75607 E07000089	Hart	E05009362	Yateley West	6453
SouthEastPlan1	18 North East Hampshire	75607 E07000089	Hart	E05009357	Fleet West	6416

SouthEastPlan1	18 North East Hampshire	75607 E07000089	Hart	E05009354	Crookham West and Ewshot	7597
SouthEastPlan1	18 North East Hampshire	75607 E07000089	Hart	E05009355	Fleet Central	6490
SouthEastPlan1	18 North East Hampshire	75607 E07000089	Hart	E05009353	Crookham East	5835
SouthEastPlan1	18 North East Hampshire	75607 E07000089	Hart	E05009356	Fleet East	5801
SouthEastPlan1	18 North East Hampshire	75607 E07000085	East Hampshire	E05012297	Bentworth and Froyle	2301
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008989	Aldershot Park	5044
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008996	North Town	4808
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05009000	Wellington	3365
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008995	Manor Park	5516
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008999	St Mark's	5077
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008994	Knellwood	5571
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008992	Empress	4359
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008990	Cherrywood	5084
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008991	Cove and Southwood	5309
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008993	Fernhill	5258
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05009001	West Heath	4881
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008998	St John's	5039
SouthEastPlan1	19 Aldershot	76765 E07000089	Hart	E05009352	Blackwater and Hawley	5730
SouthEastPlan1	19 Aldershot	76765 E07000089	Hart	E05009361	Yateley East	6726
SouthEastPlan1	19 Aldershot	76765 E07000092	Rushmoor	E05008997	Rowhill	4998
SouthEastPlan1	20 Split ward as proposed by BCE: 5772 to Basingstoke, 1332 to NE Hampshire	7104 E07000084	Basingstoke and Deane	E05013088	Oakley and The Candovers	7104

This page is intentionally left blank

This page is intentionally left blank

ADMINISTRATION COMMITTEE

Monday, 13 September 2021

APPROVAL OF SUSPENSION OF COUNCILLOR ATTENDANCE RULES RELATING TO COVID-19

Report of the Democratic Services Manger

Recommendation

It is recommended that the Administration Committee approves a suspension pursuant to Section 85 of the Local Government Act 1972, of the six-month Councillor attendance rule, until the next Council Annual General Meeting when this can be reviewed.

Summary

By virtue of Section 85 of The Local Government Act 1972 (the Act) a Borough Councillor ceases to be a Member of the Council if he/she fails to attend a Meeting of the Borough Council, its Committees, Outside Body or Joint Committee to which they are appointed to represent the Borough Council, for a period of six consecutive months commencing on the date of the Member's last attendance, unless the period of absence is, for some reason, approved by the Borough Council prior to the expiry of that period.

Statutory Powers

Local Government Act 1972

Strategic Implications

1. The report relates to Councillors attendance at meetings which underpins the delivery against all of the councils Corporate Plan (2015-2025) objectives.

Introduction

2. Section 85 (1) of the Local Government Act 1972 states that "if a member of a local authority fails throughout a period of six consecutive months from the date of their last attendance to attend any meeting of the authority, they shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of that authority".

3. Section 85 (1) of the Act therefore provides that an authority may grant dispensation for such absence providing the dispensation is granted before the 6 month period of absence has expired.
4. The Council's Constitution (Part 2) Article 12 delegates this responsibility to the Administration Committee.

Dispensation

5. The provision in the relevant Flexibility Regulations regarding the ability for Local Authorities to conduct their meetings remotely expired on 6 May 2021 and Local Authorities have had to revert to holding meetings in person to take decisions. The public must have physical access to those meetings (unless those meetings are considering confidential or exempt information as defined in the Local Government Act 1972).
6. The Council recognises that the prevalence of the Covid-19 virus is still high and the new variants proving to be more transmissible and it is only right to consider the health and well-being of its Councillors. It is therefore recommended that the Committee considers granting a general dispensation pursuant to Section 85 of the Act, expiring at the next Council AGM in May 2022 (date to be confirmed).
7. This dispensation will cover any Member of the Council who is unable to attend a Meeting of the Borough Council, its Committees, Outside Bodies or Joint Committees to which they have been appointed as a result of illness, social distancing, self-isolation or shielding as a consequence of the Covid-19 epidemic.
8. The purpose of the general dispensation is to prevent Councillors, through no fault of their own, exceeding the six-month period of absence and subsequently ceasing to be a Councillor as set down in the Act due to the Covid-19 epidemic.

Financial Implications

9. There are no financial implications arising from this report.

Risk Assessment

10. If this dispensation is not granted there is a risk that Councillors could exceed the six-month period of absence as set-out in the Act due to the Covid-19 pandemic and subsequently cease to be a Councillor.
11. There is also a potential risk that the dispensation could be misinterpreted as a reason not to attend meetings. Risk assessments are carried out prior to every physical meeting and additional measures are put in place to as far as possible protect those who are in attendance and limit the transmission of the virus. This dispensation relates solely to those Councillors who are unable to attend meetings for reasons relating to Covid-19. Councillors should continue to tender their apologies in the usual way and a record will be maintained by

Democratic Services. Any other attendance dispensations relating to non-covid related matters would need to be considered separately by the Committee.

Equality and Diversity Implications

12. The Equality Act is not relevant to the decision in this report because it is a report dealing with internal or procedural matters only. Therefore, it is considered that for this decision the Equality Duty does not need to be addressed and an Equality Impact Assessment (EqIA) has not been carried out.

Climate Change and Environmental Implications

13. Councillors are encouraged to travel sustainably where possible on Council business to reduce the impact on the environment. During the initial part of the Covid-19 pandemic all Council meetings were held remotely therefore reducing the need to travel. With meetings returning to in person there will be an increase in Councillors travelling to meetings.

Conclusion

14. That the Administration Committee grant the suspension of the six-month attendance rule for those Councillors that are unable to attend meetings for reasons outlined at paragraph four of this report.

LAURA JOHNSTON
DEMOCRATIC SERVICES MANAGER

Date: 11 August 2021
Contact Officer: Laura Johnston
Tel No: 02380 688041
e-mail: laura.johnston@eastleigh.gov.uk
Appendices Attached: 0

LOCAL GOVERNMENT ACT 1972 - SECTION 100D

The following is a list of documents which disclose facts or matters on which this report or an important part of it is based and have been relied upon to a material extent in the preparation of this report. This list does not include any published works or documents which would disclose exempt or confidential information.

This page is intentionally left blank