

EASTLEIGH BOROUGH COUNCIL

FORWARD PLAN: March 2023 - March 2024

This Forward Plan sets out matters which may be considered by Cabinet in the four month period. It includes items on which a “key decision” is likely to be taken.

A KEY DECISION IS - An executive decision (whether or not taken by the Cabinet) which is likely to:

- (1) result in the Council incurring expenditure or making savings which amount to either £50,000 or 20% (whichever is the larger) of the gross expenditure budget for the service or general function to which the decision relates; or
- (2) be significant in terms of its effect on communities living or working in an area comprising two or more wards within the Borough of Eastleigh.

The Plan also includes matters for likely decision relating to the Council’s policy or budget framework.

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
23 March 2023						
Yes	Affordable Housing Service Policies	Cabinet	23 Mar 2023	Policy & Performance Scrutiny Panel	To approve the next tranche (Tranche 3) of policies. The policies are: 1. Decant Policy, 2. Adaptations Policy 3. Voids Policy	Sue Edgerley /
Yes	Public Transport Strategy	Cabinet	23 Mar 2023		Approval is sought for the adoption of the public transport strategy following public consultation in early 2023.	Cali Sparks, Sustainable Transport Senior Specialist /

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Itchen Valley Country Park - Infrastructure improvements additional funding proposal	Cabinet	23 Mar 2023		Itchen Valley Country Park – Infrastructure improvement project additional funding - this is a retrospective committee report following funding approval by CEX/ Leader in Feb 2023 to enable contractors to be appointed.	Angela Taylor, Senior Corporate Project Manager /
Yes	Property Transactions	Cabinet	23 Mar 2023		To consider and approve property transactions.	Jacqui Baxter, Lead Asset Manager /
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	23 Mar 2023		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
18 May 2023						
Yes	Discretionary Housing Payment Policy and War Pensions Local Scheme	Cabinet	18 May 2023		Cabinet will be asked to approve the Discretionary Housing Payment Policy.	Declan Kelly /
Yes	Appointments to Outside Bodies	Cabinet	18 May 2023		Cabinet will be asked to consider and approve the Appointments to Outside Bodies for the municipal year 2023 to 2024.	Laura Johnston /

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Appointments to the Procurement Executive Group (PEG)	Cabinet	18 May 2023		Cabinet will be asked to consider and approve the appointments to the Procurement Executive Group (PEG) for the 2023/24 municipal year.	Laura Johnston /
Yes	Appointments to the Strategic Risk Management Group (SRMG)	Cabinet	18 May 2023		Cabinet will be asked to consider and approve the appointments to the Strategic Risk Management Group (SRMG) for the 2023/24 municipal year.	Laura Johnston /
Yes	Property Transactions	Cabinet	18 May 2023		To consider and approve property transactions.	Jacqui Baxter, Lead Asset Manager /
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	18 May 2023		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
6 July 2023						

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Provisional Outturn 2022/23	Cabinet	6 Jul 2023		Cabinet will be asked to consider and approve the provisional 2022/23 outturn report.	Andy Smith, Executive Head of Finance and Housing Programme (Deputy Chief Financial Officer) /
Yes	Corporate Plan 3 Year Action Plan	Cabinet	6 Jul 2023		To consider and approve the Corporate Plan 3 Year Action Plan.	Natalie Wigman, Corporate Director /
Yes	One Horton Heath Project Update	Cabinet	6 Jul 2023		An update on the progress of the development and the latest financial position.	Chris Payne, Horton Heath Project Director /

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Strategic Approach for the Future Management of Waste & Recycling	Cabinet	6 Jul 2023	Policy & Performance Scrutiny Panel	<p>In order to respond to the Environment Act 2021 and the Joint Municipal Waste Management Strategy, the Council requires changes to its Waste and Recycling Collection Services. These changes will enable households to recycle more materials. There would be a collection methodology that alternates the collection of fibres (paper, magazines and cardboard), containers (plastic bottles, plastic pots, tubs and trays, cans and tins, cartons, glass bottles and jars and household waste (non-recyclable waste) over a three-weekly period. Revisions to the financial arrangements between waste collection authorities and the waste disposal authority, Hampshire County Council are also proposed.</p>	Paul Naylor, Executive Head of Neighbourhood Services /

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Yes	Property Transactions	Cabinet	6 Jul 2023		To consider and approve property transactions.	Jacqui Baxter, Lead Asset Manager /
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	6 Jul 2023		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
14 September 2023						
Yes	Corporate Performance and Financial Monitoring	Cabinet	6 Jul 2023	Policy & Performance Scrutiny Panel	To consider the quarterly report outlining the Council's performance against outcomes in the Corporate Plan.	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	14 Sep 2023		To consider and approve property transactions.	Jacqui Baxter, Lead Asset Manager /
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	14 Sep 2023		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
19 October 2023						

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Medium Term Financial Plan	Cabinet	19 Oct 2023		Cabinet will be asked to comment on and approve the Borough Council's Medium Term Financial Plan.	Andy Smith, Executive Head of Finance and Housing Programme (Deputy Chief Financial Officer) /
Yes	Property Transactions	Cabinet	19 Oct 2023		To consider and approve property transactions.	Jacqui Baxter, Lead Asset Manager /
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	19 Oct 2023		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
7 December 2023						
Yes	Corporate Fees and Charges	Cabinet	7 Dec 2023		To consider and approve Corporate Fees and Charges.	Andy Smith, Executive Head of Finance and Housing Programme (Deputy Chief Financial Officer) /

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Property Transactions	Cabinet	7 Dec 2023		To consider and approve property transactions.	Jacqui Baxter, Lead Asset Manager /
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	7 Dec 2023		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
18 January 2024						
Yes	Corporate Performance and Financial Monitoring	Cabinet	18 Jan 2024	Policy & Performance Scrutiny Panel	To consider the quarterly report outlining the Council's performance against outcomes in the Corporate Plan.	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	18 Jan 2024		To consider and approve property transactions.	Jacqui Baxter, Lead Asset Manager /
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	18 Jan 2024		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
22 February 2024						

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	2024 - 2025 Borough Council Budget	Cabinet	22 Feb 2024	Policy & Performance Scrutiny Panel	To consider and recommend the 2024 – 2025 Borough Council Budget to Council for approval.	Andy Smith, Executive Head of Finance and Housing Programme (Deputy Chief Financial Officer) /
Yes	Capital, Treasury Management and Investment Strategy	Cabinet	22 Feb 2024	Audit & Resources Committee	To consider and approve the Capital, Treasury Management and Investment Strategy.	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	22 Feb 2024		To consider and approve property transactions.	Jacqui Baxter, Lead Asset Manager /
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	22 Feb 2024		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
21 March 2024						
Yes	Property Transactions	Cabinet	6 Mar 2024		To consider and approve property transactions.	Jacqui Baxter, Lead Asset Manager /

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	6 Mar 2024		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /

FOOTNOTES:

Public Participation will apply to enable representations to be made at the time the decision is to be taken.

Written reports for public items will be available as part of the agenda papers and are usually available one week prior to the meeting.

Contact Officer: Laura Johnston – Democratic Services Manager

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