

BURSLEDON WINDMILL JOINT MANAGEMENT COMMITTEE

Wednesday, 22 April 2009 (3:00 pm – 3:37 pm)

The meeting was held at the Civic Offices, Eastleigh Borough Council

PRESENT:

Representing Eastleigh Borough Council - Councillors Airey and Millar

Representing Hampshire County Council – Councillors A Broadhurst and Davidovitz

Representing Bursledon Parish Council – Councillor Misselbrook

Ian Douch	- County Museums and Archives Service
Jo Lawler	- County Museums and Archives Service
Mr Jackson	- Hampshire Buildings Preservation Trust
Mrs Sutton	- Hampshire Buildings Preservation Trust
Diccon Bright	- Area Co-ordinator

Apologies for absence were received from Mr Egleston (Hampshire Buildings Preservation Trust)

The Chairman welcomed Diccon Bright, the new Area Co-ordinator for Bursledon, Hamble-le-Rice and Hound, to the meeting

1. MINUTES

The Minutes of the meeting held on 11 February 2008 were agreed as a correct record.

2. CURATOR'S REPORT

The Visitors Services Manager (VSM) introduced a report detailing events and activities at the Windmill from October 2008 to March 2009.

A number of successful activities had taken place during this period, including Big Draw events, Christmas celebration dancing and games, and a February half term flour pictures activity.

To celebrate National Science and Engineering Week, it had been decided to run the French milling machine as an extra to each Sunday visit. However, it had not been possible to do this on the first Sunday, due to staff sickness. Other staff were now to be trained in the use of the machine for the future. It was confirmed that all training would be recorded on staff files and that liaison would take place with Health and Safety staff at Museum Headquarters. The suggestion was made that short refresher talks should also be provided, with a note made of topics discussed and who was present at the session.

A school from Berkshire had visited the site between 11am and 2pm, bringing their own packed lunch. The children had been of reception age and would be visiting again next year. It was noted that Bursledon Brickworks provided catering for visitors and the VSM agreed to contact the Brickworks with a view to investigating the possibility of catering for the Windmill also.

The Southern Co-op was launching a range of local produce at stores in Stockbridge, Alresford and Wickham and orders for Windmill flour were due to arrive at the end of the following week. Labels and bar codes for the flour bags were on order. It had cost £100 to register the site and £100 per year from then on. The VSM had not yet visited the delicatessen in Warsash to discuss the sale of flour, but would be doing so in the near future. She would also be contacting three local bakers and approaching local farm shops.

With regard to the site, it was queried whether the ownership of the land to the north east had been established, as trees prevented milling when the wind was from that direction. The Borough Council managed the site and, if ownership could be confirmed, it might be possible to request that tree works be carried out. Councillor Broadhurst agreed to investigate the current situation with the Borough Council's Estates department and to liaise with the Area Co-ordinator.

It was confirmed that the new education package would be ready for the start of the new school year in September. The VSM was working with the Senior Education Officer and would be contacting all local infant schools. Appropriate paperwork was also in place to address the Health and Safety implications for visiting children. The VSM would also check that all electrical inspections were carried out as required.

Reference was made to the recent article on the history of the Windmill published in the Hampshire Chronicle. The VSM agreed to follow this up and to provide current information details.

It was queried whether weddings could take place at the Windmill. The VSM confirmed that receptions had been held there, but that there was very limited parking at the site. The suggestion was made that a licence for ceremonies could be obtained for the site, and that a possible link could be made with the neighbouring restaurant for receptions and parking.

It was AGREED that the report be noted.

3. DATE AND VENUE OF NEXT MEETING

It was agreed that the next meeting would be held on Wednesday 14 October at 3pm at the Civic Offices.