

# EASTLEIGH BOROUGH COUNCIL

## FORWARD PLAN: June 2019 to April 2020

This Forward Plan sets out matters which may be considered by Cabinet in the four month period. It includes items on which a “key decision” is likely to be taken.

**A KEY DECISION IS** - An executive decision (whether or not taken by the Cabinet) which is likely to:

- (1) result in the Council incurring expenditure or making savings which amount to either £50,000 or 20% (whichever is the larger) of the gross expenditure budget for the service or general function to which the decision relates; or
- (2) be significant in terms of its effect on communities living or working in an area comprising two or more wards within the Borough of Eastleigh.

The Plan also includes matters for likely decision relating to the Council’s policy or budget framework.

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
<b>Thursday 11 July 2019</b>						
Yes	Homelessness Prevention Strategy	Cabinet	11 Jul 2019		To consider and approve the Council’s Homelessness Strategy.	Ross McClean, Strategic Lead (Health and Wellbeing) / Councillor Tina Campbell

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Yes	Eastleigh Borough Council's Response to Hampshire County Council's Budget Consultation	Cabinet	11 Jul 2019		Cabinet will be asked to approve the Borough Council's response to Hampshire County Council's Budget Consultation.	Diccon Bright, Strategic Planning Manager / Leader of the Council
Yes	Air Quality Report	Cabinet	11 Jul 2019		Cabinet will be asked to consider and approve the development of an Eastleigh Borough Air Quality Action Plan and the purchase of new continuous monitoring equipment.	Cali Sparks, Sustainable Transport Senior Specialist /
Yes	Project Brief for development west of Horton Heath	Cabinet	11 Jul 2019		This report seeks endorsement of a Project Brief for land west of Horton Heath which is owned by the Council and subject to development plans for new homes and associated infrastructure. The Brief will confirm the direction of travel or 'roadmap' for the Council's development team responsible for the planning, design and implementation of the Council's aspirations for the land.	Emily Howbrook, Strategy Led (Housing and Development) /

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Yes	Corporate Performance & Financial Monitoring	Cabinet	11 Jul 2019	Policy & Performance Scrutiny Panel	To consider the quarterly report outlining the Council's performance against outcomes in the Corporate Plan.	Andy Smith, Finance Lead Specialist (Deputy Chief Financial Officer), Gaetana Wiseman, Performance and Governance Manager, Diccon Bright, Strategic Planning Manager /
Yes	Members Allowances - Actual Amounts Paid 2018/19	Cabinet	11 Jul 2019			Laura Johnston /
Yes	Eastleigh Borough Council's Property Assets Repair & Renewal Plan	Cabinet	11 Jul 2019		Cabinet will be asked to approve the repair and renewal budget list for the next five years, 2019/20 to 2023/24, following the collation for an asset of all buildings and land owned or leased by the Borough Council. This will need to be reviewed and updated on an annual basis going forward.	Nigel Stephens, Lead Building Surveyor /

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	CIP Schemes Approval	Cabinet	11 Jul 2019		To consider and approve Community Infrastructure Projects (CIP).	Sarah King, Corporate Director - Support Services / Leader of the Council
Yes	Property Transactions	Cabinet	11 Jul 2019		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager / Councillor Keith House
<b>19 September 2019</b>						
Yes	Write Off Irrecoverable Debts	Cabinet	11 Jul 2019		To approve the write-off of irrecoverable debts.	Andy Smith, Finance Lead Specialist (Deputy Chief Financial Officer) /
Yes	Property Transactions	Cabinet	19 Sep 2019		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager / Leader of the Council
Yes	CIP Schemes Approval	Cabinet	19 Sep 2019		To consider Community Investment Programme (CIP) schemes.	Tom Andrews, Finance Specialist /

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<b>10 October 2019</b>						
Yes	Medium Term Financial Plan	Cabinet	10 Oct 2019	Audit & Resources Committee	Cabinet will be asked to comment on and approve the Borough Council's Medium Term Financial Plan.	Andy Smith, Finance Lead Specialist (Deputy Chief Financial Officer) /
Yes	Corporate Performance & Financial Monitoring	Cabinet	10 Oct 2019		To consider the quarterly report outlining the Council's performance against outcomes in the Corporate Plan.	Gaetana Wiseman, Performance and Governance Manager /
Yes	CIP Schemes Approval	Cabinet	10 Oct 2019		To consider and approve Community Infrastructure Projects (CIP).	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	10 Oct 2019		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /
<b>14 November 2019</b>						

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Yes	Corporate Fees and Charges	Cabinet	14 Nov 2019	All Pre Decision Scrutinies	To consider and approve Corporate Fees and Charges.	Andy Smith, Finance Lead Specialist (Deputy Chief Financial Officer) /
Yes	CIP Schemes Approval	Cabinet	14 Nov 2019		To consider and approve Community Investment Programme (CIP) schemes.	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	14 Nov 2019		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /
<b>16 December 2019</b>						
Yes	Treasury Management Half Year Report	Cabinet	16 Dec 2019	Audit & Resources Committee	To consider and approve the Treasury Management Half Year report.	Andy Smith, Finance Lead Specialist (Deputy Chief Financial Officer) /
Yes	Adoption of the Eastleigh Borough Council Local Plan	Cabinet	16 Dec 2019		To consider and approve the Eastleigh Borough Council Local Plan.	Graham Tuck, Planning Planning Senior Specialist /

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Yes	CIP Schemes Approval	Cabinet	16 Dec 2019		To consider and approve Community Investment Programme (CIP) Schemes.	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	16 Dec 2019		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /
<b>16 January 2020</b>						
Yes	2020 - 2021 Borough Council Budget	Cabinet	16 Jan 2020		To consider and recommend the 2020 – 2021 Borough Council Budget to Council for approval.	Sarah King, Corporate Director - Support Services /
Yes	Capital and Treasury Strategy	Cabinet	16 Jan 2020		To consider and approve the Capital and Treasury Strategy.	Tom Andrews, Finance Specialist /
Yes	One Community and CitA Funding	Cabinet	16 Jan 2020		To consider and approve the funding and Service Level Agreement (SLA) for One Community and CitA funding.	Ross McClean, Strategic Lead (Health and Wellbeing) /
Yes	CIP Schemes Approval	Cabinet	16 Jan 2020		To consider and approve Community Investment Programme (CIP) Schemes.	Tom Andrews, Finance Specialist /

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Yes	Property Transactions	Cabinet	16 Jan 2020		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /
<b>18 February 2020</b>						
Yes	Corporate Performance & Financial Monitoring	Cabinet	18 Feb 2020		To consider the quarterly report outlining the Council's performance against outcomes in the Corporate Plan.	Gaetana Wiseman, Performance and Governance Manager /
Yes	CIP Schemes Approval	Cabinet	18 Feb 2020		To consider and approve Community Infrastructure Programme (CIP) Schemes.	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	18 Feb 2020		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /
<b>2 April 2020</b>						
Yes	CIP Schemes Approval	Cabinet	2 Apr 2020		To consider and approve Community Infrastructure Programme (CIP) Schemes.	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	2 Apr 2020		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /



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Yes	CIP Schemes Approval	Cabinet	18 Feb 2020		To consider and approve Community Infrastructure Programme (CIP) Schemes.	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	18 Feb 2020		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /
<b>2 April 2020</b>						
Yes	CIP Schemes Approval	Cabinet	2 Apr 2020		To consider and approve Community Infrastructure Programme (CIP) Schemes.	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	2 Apr 2020		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /

**FOOTNOTES:**

**Public Participation will apply to enable representations to be made at the time the decision is to be taken.**

**Written reports for public items will be available as part of the agenda papers and are usually available one week prior to the meeting.**

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Contact Officer: Laura Johnston – Lead Specialist – Democratic Services  
 Publication Date: 26 June 2019