

Expenditure	Team Members	Description	Full Year			YTD		
			Budget	Forecast	Prior Year	Actual	Budget	Variance F/ (A)
1 Staff Costs								
	Community Manager	1 day a week, operational management	£10,574	£10,574	£10,363	£2,644	£2,644	£0
	Miller/Caretaker	3 days a week from March to November, 1 day a week from December - February	£11,360	£11,360	£10,236	£2,840	£2,840	£0
	Visitor Services Assistant	2 days a week from March to November, 1 day a month throughout the year	£6,140	£6,140	£6,574	£1,535	£1,535	£0
	Collections team	2 days a month, windmill conservation, maintenance	£4,115	£4,115	£4,033	£1,029	£1,029	£0
	Head of Community	1.5 days a month, strategic and team management	£4,959	£4,959	£4,860	£1,240	£1,240	£0
	Casual Staff	Additional support for events and out of hours visits	£0	£300	£1,288	£149	£0	£-149
2 Events		Workshops, family activities, event days	£400	£400	£0	£82	£100	£18
Venue Management		Business rates, cleaning, refuge	£2,324	£2,324	£3,281	£941	£581	£-360
3 Central Fundraising		6 days across the year - focused on fundraising campaign for windmill restoration	£1,215	£1,215	£0	£300	£304	£4
Marketing		Website, social media, digital content development, local press promotion	£2,483	£2,483	£2,365	£621	£621	£0
Central Costs		Central costs around staff, facilities and finance	£14,434	£14,434	£13,747	£3,609	£3,609	£0
Total Expenditure			£58,005	£58,306	£56,747	£14,989	£14,501	£-487
Income			Budget	Forecast	Prior Year	Actual	Budget	Variance
4 Hampshire Cultural Trust/HCC		Through core funding from HCC and HCT	£28,279	£28,279	£29,768	£7,070	£7,070	£0
5 Bursledon Earned Income		Events, Retail	£7,064	£9,500	£7,784	£2,589	£2,375	£214
6 Eastleigh Borough Council		Annual Grant	£18,136	£18,136	£18,136	£4,534	£4,534	£0
7 BPC Windmill		Bursledon Parish Council grant	£2,500	£2,500	£2,672	£0	£625	£-625
Total Income			£55,979	£58,415	£58,360	£14,193	£14,604	£-411
Surplus/ (Deficit)			-£2,026	£110	£1,612	-£796	£102	£-898

Notes:

- Staff Costs - Annual inflationary increase as well as an increase in caretaker hours to enable mill maintenance during closed season and to keep mill volunteers on board throughout the winter. VSA costs reduced following a review of staffing hours and increased miller's role. Minimal Casual staff costs in 2019/20 due to changes in permanent staff hours.
- Events budget to support larger programmes in 2019/20 in order to deliver revenue, increase visitor numbers as well as venue awareness. Reduction in venue related costs as one-off costs during 2018/19 not anticipated in 2019/20. YTD Actual VS Budget variance due to timing differences, this will even out during the year.
- Initial costs to increase fundraising ask and project bids. One-off venue costs in 18/19 not anticipated for 2019/20. Other Central costs largely in line with previous year.
- Reduction in grant funding from HCC
- Earned income expected to grow to mitigate the reduction in funding
- Annual Grant income for 2019/20 yet to be received.
- Grant submission for Bursledon Parish Council subject to approval