

ADMINISTRATION COMMITTEE

Monday, 21 October 2019 (6:15 pm – 6:32 pm)

PRESENT:

Councillor Clarke (Chair); Councillors Airey, Corben, Groves, Tyson-Payne, Atkinson and Parker-Jones

Apologies for absence were received from Councillors House and Couldrey

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RESOLVED ITEMS (SUBJECT TO QUESTIONS ONLY)

10. PUBLIC PARTICIPATION

There was no public participation on this occasion.

11. MINUTES

**RESOLVED -**

**That the Minutes of the meeting held on 18 November 2018 be confirmed and signed by the Chair as a correct record.**

12. DECLARATIONS OF INTEREST

Councillor Clarke declared an interest in Item 3 of the agenda as he is the Chair of the Parish Council.

13. CHAIR'S REPORT

The Chair did not give a report at this meeting.

14. POLLING STATION REVIEW

Consideration was given to the report presented by the Monitoring Officer. Councillor Groves opposed the change of the polling station for CH3 for accessibility and familiarity reasons. Councillor Tyson-Payne seconded the opposition.

**RESOLVED –**

**That the Report be noted and the following recommendations adopted:**

- 1. Eastleigh North polling districts EN2 and EN3 be combined and electors for both polling districts vote at Crestwood College.**

2. **Polling station ES1 be moved to the front of the building in Emmanuel Church.**
3. **Polling station WS4 be moved to St James Church Hall, Church Hill, West End.**

**The Committee did not approve the recommendation to move polling station CH3 from Toynbee School to Chandlers Ford Parish Offices, Fryern Hill Pavillion, Greenways, Chandlers Ford.**

**All other polling districts and places remain unchanged.**

15. INDEPENDENT PERSON - PROPOSED EXTENSION OF TERM OF OFFICE

Consideration was given to the report presented by the Monitoring Officer. The Monitoring Officer proposed that the office term of the current Independent Person be extended by three years.

Councillor Parker-Jones queried why the extension was required. The Monitoring Officer explained that the last time the position was advertised there were no applicants, and he was aware that a number of nearby authorities had difficulty in recruiting an individual to occupy the role.

**RESOLVED –**

- (1) That the term of office of the current Independent Person be extended; and**
- (2) That steps be taken to appoint a second Independent Person as soon as possible.**

16. REQUEST TO CHANGE THE NAME OF THE PARISH COUNCIL

Councillor Clarke declared an interest in this matter as the Chair of the Parish Council.

Consideration was given to the report presented by the Monitoring Officer. The Vice-Chair of Allbrook Parish Council made comment on the request to change the name of Allbrook and North Boyatt Parish Council to Allbrook Parish Council, stating that the change is required so that the Parish can work as one community without division.

**RESOLVED –**

**That the name of Allbrook and North Boyatt Parish Council be changed to Allbrook Parish Council.**

17. DATE OF NEXT MEETING

The Chair informed the Committee that the date of the next meeting is Monday, 25 November 2019.