

## BURSLEDON WINDMILL JOINT MANAGEMENT COMMITTEE

Thursday 27 February 2020 (10:30 am – 11:00 am)

### PRESENT:

Representing Eastleigh Borough Council – Councillor Broadhurst

Representing Bursledon Parish Council – Councillor O'Sullivan

Present – Councillor Irish, Councillor Kyrle, Emma Banks, Community Manager Hampshire Cultural Trust, Matt Blythe, Local Area Manager, Mrs Sutton

Apologies for absence were received from Councillor House and Becky Wiseman

### 1. MINUTES

#### **RESOLVED –**

**That the minutes of the meeting held on 26 July 2019 were agreed as a correct record**

Costed recommendation from Councillor House superseded in report

### 2. CURATORS REPORT

Emma Banks, the Community Manager representing the Hampshire Cultural Trust, presented a report on activities at or relating to Bursledon Windmill which covered the period from July 2019 to January 2020.

There had been a delay in fundraising for repairs as there were ongoing discussion around where responsibilities lay.

There was a discussion around marketing through various mediums including data capture of visitors and how to implement this in reporting.

The roof platform could be accessed but it needed to be looked at urgently due to health and safety concerns.

There was a leak in the side door which had been reported to Hampshire County Council (HCC) via the correct process, however there was a fully repairing lease in place which was raising concerns as to why the mill was still not fully functioning despite this and the windshaft being replaced 5 years ago.

There were currently no maintenance schedules or plans in place which needed addressing as the mill was not currently able to be used properly despite being marketed as a fully functioning mill.

The Chair proposed a letter be written to HCC highlighting the current issues with the mill and asking them to for timescales to restore and maintain the mill to full working order. The letter was to be signed by both the Chair and Vice-Chair of the Committee.

It was discussed that a senior member of the Hampshire Cultural Trust be invited to the next meeting to provide an insight to the plans and actions that were in place for the mill.

### 3. FINANCE REPORT

Consideration was given to the Financial Report presented by Emma Banks from Hampshire Cultural Trust, which provided an overview of Bursledon Mill's performance during Quarter 1 to 3 against the 2019/20 budget.

It was noted that there were no specific budgets on maintenance or depreciation on the report. However, these areas were being addressed as there was an on-site maintenance budget.

Currently there were no future programme projects in the financial report for improving facilities including toilets.

Looking to promote the mill as a wedding venue to increase income, but this was in early stages and needed further discussion around viability including financial.

### 4. DATE AND VENUE OF NEXT MEETING

It was agreed that the next meeting would take place on 23 July 2020 at Bursledon Windmill and commence at 11.30am in place of the scheduled date of 24 July 2020.

The Chair requested a meeting in the interim with Hampshire County Council and Hampshire Cultural Trust to share concerns over the lack of planned maintenance and costings to return the mill to full working order.