

EASTLEIGH BOROUGH COUNCIL

FORWARD PLAN: July 2021 to December 2021

This Forward Plan sets out matters which may be considered by Cabinet in the four month period. It includes items on which a “key decision” is likely to be taken.

A KEY DECISION IS - An executive decision (whether or not taken by the Cabinet) which is likely to:

- (1) result in the Council incurring expenditure or making savings which amount to either £50,000 or 20% (whichever is the larger) of the gross expenditure budget for the service or general function to which the decision relates; or
- (2) be significant in terms of its effect on communities living or working in an area comprising two or more wards within the Borough of Eastleigh.

The Plan also includes matters for likely decision relating to the Council’s policy or budget framework.

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
29 July 2021						
Yes	Itchen Valley Country Park Infrastructure Improvements	Cabinet	29 Jul 2021		Cabinet will review recommendations and be asked to approve budget for infrastructure improvements and repairs at Itchen Valley Country Park.	Angela Taylor, Corporate Project Manager /
Yes	Members Allowances - Actual Amounts Paid 2020/21	Cabinet	29 Jul 2021		Cabinet will be asked to consider and approve the report which details the actual amounts paid in Members Allowances for the 2020/21 municipal year.	Laura Johnston /

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Corporate Performance and Financial Monitoring	Cabinet	29 Jul 2021		To consider the quarterly report outlining the Council's performance against outcomes in the Corporate Plan.	Emma Pearce /
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	29 Jul 2021		To consider and approve Community Infrastructure Projects (CIP).	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	29 Jul 2021		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /
13 September 2021						

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Private Sector Housing Enforcement Policy	Cabinet	13 Sep 2021		<p>There is a statutory duty placed on the Council under the Smoke and Carbon Monoxide Alarms (England) Regulations 2015 to issue a remedial notice where it is satisfied a landlord is failing, or has failed, to comply with one or more of the regulations, and to undertake remedial action themselves if the landlord does not comply with any notice served.</p> <p>This updated policy brings in the enforcement options and the discretion to issue penalty charges in respect of non-compliance under these pieces of legislation. By doing so the Council is availing itself of all possible powers to ensure the most appropriate and effective means of action can be used.</p>	Andrew Saunders, Strategy Development Senior Specialist /

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Private Sector Housing Financial Assistance Policy	Cabinet	13 Sep 2021		<p>The Council has a statutory duty to administer disabled facilities grants (DFGs) to pay for adaptations that will allow residents to remain living in their homes for longer. For adults, this is means tested. The Council is required to have a policy on how grants (and other financial assistance) are provided and as the current policy was approved in 2014, it is now due for review.</p> <p>This updated policy attached, consolidates the previously separate Financial Assistance policy and Disabled Facilities Grants Eligible Works policy into one. It also simplifies and clarifies the language relating to eligible works and brings in the additions of extending criteria for discretionary grants, charging for project assistance on self-funded adaptations, and one new condition to those that are attached to any DFGs which gives the Council the ability to apply any additional condition(s) where considered necessary on individual cases.</p>	<p>Andrew Saunders, Strategy Development Senior Specialist /</p>

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	13 Sep 2021		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	13 Sep 2021		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /
18 October 2021						
Yes	Regulation of Investigatory Powers Policy	Cabinet	18 Oct 2021		Cabinet will be asked to consider and approve the Regulation of Investigatory Powers Policy.	Helen Devereux, Property Lawyer /
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	18 Oct 2021		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	13 Sep 2021		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /
25 November 2021						
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	25 Nov 2021		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /

KEY	ITEM	TO BE TAKEN BY	DATE DECISION TO BE TAKEN	PRE-DECISION SCRUTINY	DESCRIPTION	Contact Officer / Cabinet Member
Yes	Property Transactions	Cabinet	25 Nov 2021		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /
9 December 2021						
Yes	Community Investment Programme Scheme(s) Approval	Cabinet	9 Dec 2021		To consider and approve projects within the Community Investment Programme (CIP).	Tom Andrews, Finance Specialist /
Yes	Property Transactions	Cabinet	9 Dec 2021		To consider and approve property transactions.	Liz Suatt, Lead Asset Manager /

FOOTNOTES:

Public Participation will apply to enable representations to be made at the time the decision is to be taken.

Written reports for public items will be available as part of the agenda papers and are usually available one week prior to the meeting.

Contact Officer: Laura Johnston – Democratic Services Manager

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