

LICENSED TRANSPORT FORUM ACTION LIST

MEETING DATE	ITEM TITLE	RECOMMENDATION/ ACTION	ACTION BY	TARGET DATE/ COMPLETED	UPDATES
Ongoing	Ageas Bowl	Awaiting information from Ageas Bowl	Licensing Team	Annual	No information on 2022 as of yet
Ongoing	Safeguarding	Regular Item – Training update on provider of the training etc.	Andy Jeffery / Nicki Moorhouse	Ongoing	NRDC package no longer an option. Looking at Personnel checks as main provider with Blue Lamp Trust as back up.
Ongoing	<ul style="list-style-type: none"> •Suitability test •Handbook 	Ongoing. Documents need to be presented to the admin committee and then 3-month full consultation will commence. Numeracy and literacy tests also being looked at	Andy Jeffery / Phil Bates	Ongoing	New policy and conditions live as of 1 January 2022. To be removed from action list before next meeting
Ongoing	SCC bus Lanes & Clean air	Regular item for updates	Andy Jeffery	Ongoing	This item is completed and can be removed from action list before next meeting
Ongoing	Enforcement Summary Update	Ongoing updates on agenda	Andy Jeffery	Ongoing	Ongoing
Ongoing	Vehicle Testing	Regular item	Licensing Team	Aug 2021	Not progressed at this time. This will be one of the next items to be looked at and update ready for next meeting for discussion.

LICENSED TRANSPORT FORUM ACTION LIST

MEETING DATE	ITEM TITLE	RECOMMENDATION/ ACTION	ACTION BY	TARGET DATE/ COMPLETED	UPDATES
18/03/2020	Private Hire identification labels	No magnetic signs to be allowed. AJ to work with RV on a magnetic sign to cover over the I.D for certain work & prepare report to be presented to the Admin committee for approval. The design as shared at meeting and supplied by VIP signs	Andy Jeffery	Aug 2021	This was included in the new policy and conditions. This item can be removed from the action list before the next meeting
18/03/2020	Fees	Finance to make HC and PH account available at next meeting	Andy Jeffery / Nicki Moorhouse & EBC finance	Next Meeting	The aim is to have the figures for next LTF
18/03/2020	Group 2 medicals	AJ to look at updating the form to DVLA standard and option of approved provider if own G.P not able to complete	Andy Jeffery	June 2020	Looking at using the new D4 DVLA medical form. No longer any real issues with medicals. We have a list of suppliers which is supplied to drivers should they have issues obtaining a medical in time. Can be removed from the action list