

HEDGE END, WEST END AND BOTLEY LOCAL AREA COMMITTEE

Monday, 13 June 2022

APPOINTMENTS TO REGULATORY PANELS, OTHER GROUPS AND OUTSIDE BODIES

Report of the Local Area Manager

Recommendations

It is recommended that:

- (1) The nominations for 2022-23 municipal year appointments to regulatory panels and other groups as set out in paragraph 6 are approved; and
 - (2) The proposed nominations for 2022-23 municipal year appointments to Outside Bodies, as set out in Appendix One, are approved.
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Summary

In addition to attending Council meetings and other constituency work, Councillors and some staff are required to sit as representatives of the Council on other organisations and agencies known as Outside Bodies. Outside bodies are external organisations, including formal or informal partnerships, to which the Borough Council is a party, which have requested that the Borough Council appoint an Elected Councillor or a representative to them or to which the Council expects to make appointments. Regulatory Panels are formal decision-making panels required to deliver the Council's statutory obligations. The other groups comprise those established to share information or manage local initiatives.

Statutory Powers

The Local Government and Housing Act 1989, Local Government Act 2000, Localism Act 2011.

Strategic Implications

1. This report relates to governance arrangements which underpin all the Council's Corporate Plan (2015-2025) objectives.

Introduction

2. The Council appoints elected members, and in some instances staff, to represent it on a range of Outside Bodies at a national and local level. Such appointments ensure that the Council's and residents' interests are represented within key agencies.
3. The Council recognises the contribution outside organisations make to the wider community and in the achievement of Council's corporate priorities.
4. Outside bodies are external organisations and partnerships which have requested that the Borough Council appoint an Elected Councillor or a representative to them. Participation in outside bodies:
 - (i) Contributes to the Borough Council's strategic functions, priorities or community leadership roles;
 - (ii) Supports partnership and joint working; and
 - (iii) Enables Councillors to gain and share knowledge and expertise.
5. All Councillors are eligible to be appointed as representatives of the Borough Council on these groups. Councillors and staff appointed must respond to all reasonable requests for information about the work of the outside body and their participation in it. Councillors must consider the implications and responsibilities of being involved with outside bodies.

Proposal

6. This Committee is responsible for making Councillor appointments to Regulatory Panels and other groups. The following nominations have been made for Councillor representatives for the municipal year 22-23 and it is recommended that these are approved as follows.

Regulatory Panels	Councillor nominations for 22-23
Licensing – to deal with issues not covered by the Licensing Act 2003 or the Gambling Act 2005	All members of the Committee to be appointed to a pool from which any three can be selected. (The requisite training must be completed before members can serve on a panel.)
Licensing Panels as appointed by full Council for the purposes of the Licensing Act 2003 or the Gambling Act 2005	Councillors Asman, Pretty and Welsh
Other Groups	
Community Grants Sub-Group	Councillors Gomer, Garton (LAC

	Chair), and Kinloch
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7. This Committee is also responsible for making Councillor appointments to Outside Bodies within the Hedge End, West End and Botley Local Area. A list of outside bodies to which the Local Councillors make appointments, and the recommended nominees can be found at Appendix One.

Financial Implications

8. There are no financial implications associated with this decision.

Risk Assessment

9. Councillors must consider the implications and responsibilities of being involved with outside bodies as they must:
- (i) Continue to comply with the Borough Council's Code of Conduct when they are acting as a representative of the Council;
 - (ii) Comply with the Code of Conduct of the outside body they are appointed to, if one exists;
 - (iii) Declare a personal interest in any business of the Borough Council where it relates to a body they are appointed to by the Borough Council.
10. All Councillors are recommended to make sure that when they take up their appointment with the outside body, they have access to the key documents regulating the organisation such as its constitution or terms of reference to ensure they are aware of what the body can and cannot do and receive a briefing on the body or their role within it if necessary.
11. There is a risk that appointments will not be made to all the outside bodies which could hinder the Borough Council in furthering its interests and priorities, and not develop the external facing role of Councillors.

Equality and Diversity Implications

12. The Equality Act is not relevant to the decision in this report because:
- It is a report making an appointment to an outside body.

Therefore it is considered that for this decision the Equality Duty does not need to be addressed and an Equality Impact Assessment (EqIA) has not been carried out.

Climate Change and Environmental Implications

13. Councillors travelling to meetings via unsustainable means could result in an increase in greenhouse gases. With increased opportunities for virtual meetings, the need for travel is likely to be reduced. Councillors are encouraged to travel sustainably and not to receive paper copies of agendas where possible.

Conclusion

14. The nomination of Councillor representatives to Regulatory Panels, other groups and Outside Bodies supports the Borough Council in delivering its statutory obligations and strengthens partnership and joint working. Councillors' participation in outside bodies contributes to the Council's strategic functions and priorities.
15. The Committee is therefore asked to appoint to the roles listed in paragraph 6 and Appendix One and the appointments be recorded in the minutes.

KITTY BUDDEN
LOCAL AREA MANAGER

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Appendices Attached: 1

LOCAL GOVERNMENT ACT 1972 - SECTION 100D

The following is a list of documents which disclose facts or matters on which this report or an important part of it is based and have been relied upon to a material extent in the preparation of this report. This list does not include any published works or documents which would disclose exempt or confidential information.

None.

Appendix One

APPOINTMENTS TO OUTSIDE BODIES 2022-23
Hedge End, West End and Botley Local Area Committee

Name of Organisation:	HEDGE END, WEST END AND BOTLEY YOUTH PARTNERSHIP	
2021-22 Representative(s):	Councillor R Gomer	
Proposed Nomination:	Councillor R Gomer	
Contact Officer:	Kitty Budden	
Committee:	Hedge End, West End and Botley Local Area Committee	
Terms of reference and objectives of organisation:	To co-ordinate youth provision across the local area	
Key areas of interest and topical Issues for the organisation:	Young people	
No of meetings per year: 4 -6	Usual time of meeting(s): Tuesdays, (6.30 pm for AGM only) Midday meetings	Normal amount of notice given of meeting(s): 2 months
Desired skills, qualities, knowledge or experience Members should have:	A working knowledge of the HEWEB Youth Development Plan. Background knowledge of youth services, youth club provision and issues affecting young people aged 8 – 25.	
Details of any training provided:	None	
Details of anticipated workload: e.g. will member attend meeting only or be involved in other work?	Review of youth provision to take place in 2022-23; Meetings and future reviews of youth provision.	
Name and address of contact for organisation:	Kitty Budden Local Area Manager	

Name of Organisation:	NORTH WHITELEY DEVELOPMENT FORUM	
2021-22 Representative(s):	Cllr D Pretty	
Proposed Nomination:	Cllr D Pretty	
Contact Officer:	Mr D Blakemore	
Committee:	Hedge End, West End and Botley Local Area Committee	
Terms of reference and objectives of organisation:	Overview of emerging housing development for North Whiteley. Ability to inform the master plan and highlight potential impacts on Eastleigh Borough.	
Key areas of interest and topical Issues for the organisation:	Strategic planning of housing development; Awareness of planning permissions and proposals in the HEWEB area.	
No of meetings per year: 4 (approx quarterly)	Usual time of meeting(s): Tuesdays at 6pm, at the Solent Hotel, Whiteley	Normal amount of notice given of meeting(s): One month
Desired skills, qualities, knowledge or experience Members should have:	Sound knowledge of proposed strategic housing developments; Appreciation of key proposals in the draft Eastleigh Local Plan	
Details of any training provided:	Not applicable. Although briefings will be provided by key officers and developers' representatives	
Details of anticipated workload: e.g. will member attend meeting only or be involved in other work?	Attendance at Forum meetings and any associated consultation events; Reading of all papers and draft documents associated with the Forum; Providing feedback to other Members and officers as required.	
Name and address of contact for organisation:	Mr D Blakemore Winchester City Council City Offices Colebrook Street WINCHESTER SO23 9LJ 01962 848217	

Name of Organisation:	WILDERN COMMUNITY MANAGEMENT COMMITTEE	
2021-22 Representative(s):	Cllr C Garton	
Proposed Nomination:	Cllr C Garton	
Contact Officer:	Kitty Budden	
Committee:	Hedge End, West End and Botley Local Area Committee	
Terms of reference and objectives of organisation:	Oversee Community Use Programme. Receive reports from managers and review financial performance of the D.@art and Leisure Centre, Agree and monitor an Annual Service Plan. Support extension of community activities on campus.	
Key areas of interest and topical Issues for the organisation:	Development and sustainability of the leisure centre, D.@rt Centre and the Berry Theatre.	
No of meetings per year: 4 maximum	Usual time of meeting(s): Evenings - 6.00 pm - 8.00 pm	Normal amount of notice given of meeting(s): Annual programme
Desired skills, qualities, knowledge or experience Members should have:	Interest in: Arts and/or sports development and community education. Particular interest in community-based theatres and film an advantage.	
Details of any training provided:	Training and support can be given according to present level of knowledge.	
Details of anticipated workload: e.g. will member attend meeting only or be involved in other work?	Minimum requirement is attendance at meetings and background reading of papers. Occasional attendance at events and official openings desirable.	
Name and address of contact for organisation:	Kitty Budden Local Area Manager	

Name of Organisation:	HEDGE END, WEST END AND BOTLEY BUSINESS COMMUNITY GROUP	
2021-22 Representative(s):	Cllr D Pretty	
Proposed Nomination:	Cllr D Pretty	
Contact Officer:	Kitty Budden	
Committee:	Hedge End, West End and Botley Local Area Committee	
Terms of reference and objectives of organisation:	The Group will provide the collective business voice for the HEWEB area. It will become a formal consultee on local issues.	
Key areas of interest and topical Issues for the organisation:	These issues have been previously identified by the Group: Planning (policy and developments) Transport Traffic Communications including social media Recycling Training (skills)	
No of meetings per year: As required	Usual time of meeting(s): Mondays 7.45 - 9.30am	Normal amount of notice given of meeting(s): One month
Desired skills, qualities, knowledge or experience Members should have:	Experience of working in the private, public or voluntary sector is desirable.	
Details of any training provided:	None	
Details of anticipated workload: e.g. will member attend meeting only or be involved in other work?	Meetings only	
Name and address of contact for organisation:	Kitty Budden Local Area Manager	

Name of Organisation:	BOORLEY GREEN WORKING GROUP	
2021-22 Representative(s):	Cllr R Kyrle/ Cllr D Kinloch	
Proposed Nomination:	Cllr R Kyrle/ Cllr D Kinloch	
Contact Officer:	Kitty Budden	
Committee:	Hedge End, West End and Botley Local Area Committee	
Terms of reference and objectives of organisation:	Working in partnership with representatives from Botley Parish Council, the Developers' Consortium and Eastleigh Borough Council officers to maximise the community benefit from the Boorley Park development and to ensure its integration into the wider Botley area.	
Key areas of interest and topical Issues for the organisation:	These issues have been identified by the Group: - Design and delivery schedules for housing and community facilities; Reports from the Neighbourhood Community Worker; Future management and Section 106 payments for the development.	
No of meetings per year: Every 6 – 8 weeks: To recommence in 2022	Usual time of meeting(s): Evening: To be confirmed	Normal amount of notice given of meeting(s): One month
Desired skills, qualities, knowledge or experience Members should have:	Experience of working in the private, public or voluntary sector is desirable.	
Details of any training provided:	None	
Details of anticipated workload: e.g. will member attend meeting only or be involved in other work?	Meetings only	
Name and address of contact for organisation:	Kitty Budden Local Area Manager	

Name of Organisation:	HATCH FARM WORKING GROUP	
2021-22 Representative(s):	Cllr J Asman/ Cllr B Tennent/ Cllr R Gomer	
Proposed Nomination:	Cllr J Asman/ Cllr B Tennent/ Cllr R Gomer	
Contact Officer:	Siobhan Strand	
Committee:	Hedge End, West End and Botley Local Area Committee	
Terms of reference and objectives of organisation:	Working in partnership with representatives from West End Parish Council and Barnsland Residents' Association along with Eastleigh Borough Council officers to maximise the community benefit from the Hatch Farm development and adjacent facilities at Barnsland.	
Key areas of interest and topical Issues for the organisation:	These issues have been identified by the Group – design of the play area; feasibility and delivery of a skate park, future management of the open space and connectivity of footpaths and cycle routes.	
No of meetings per year: At least every 8 weeks dependent on projects	Usual time of meeting(s): Daytime	Normal amount of notice given of meeting(s): One month
Desired skills, qualities, knowledge or experience Members should have:	Experience of working in the private, public or voluntary sector is desirable.	
Details of any training provided:	None	
Details of anticipated workload: e.g. will member attend meeting only or be involved in other work?	Meetings and possibly attendance at public consultations.	
Name and address of contact for organisation:	Siobhan Strand Assistant Local Area Manager	

Name of Organisation:	DEER PARK COMMUNITY MANAGEMENT COMMITTEE	
2021-22 Representative(s):	n/a	
Proposed Nomination:	Cllr C Garton	
Contact Officer:	Kitty Budden	
Committee:	Hedge End, West End and Botley Local Area Committee	
Terms of reference and objectives of organisation:	Oversee Community Use Programme. Receive reports from managers and review financial performance of the facilities; Agree and monitor an Annual Service Plan; Support development of community activities on campus.	
Key areas of interest and topical Issues for the organisation:	Development and sustainability of the facilities available for community use	
No of meetings per year: 4 maximum	Usual time of meeting(s): To be confirmed	Normal amount of notice given of meeting(s): Annual programme
Desired skills, qualities, knowledge or experience Members should have:	Interest in: Sports development and community education.	
Details of any training provided:	Training and support can be given according to present level of knowledge.	
Details of anticipated workload: e.g. will member attend meeting only or be involved in other work?	Minimum requirement is attendance at meetings and background reading of papers. Occasional attendance at events and official openings desirable.	
Name and address of contact for organisation:	Kitty Budden Local Area Manager	