

**SOUTHAMPTON INTERNATIONAL AIRPORT  
CONSULTATIVE COMMITTEE**

**CONSTITUTION**

**Name**

1. The name of the Committee is the Southampton International Airport Consultative Committee.

**Purpose**

2. The purpose of the Committee is to act as a means of consultation in relation to Southampton International Airport Limited in accordance with the provisions of Section 35 of the Civil Aviation Act 1982 or any statutory modification or re-enactment thereof.

**Membership**

3. The airport operator shall always be represented on the Committee by one member and must be represented at all meetings of the Committee.
4. The membership of the Committee, including the airport operator, shall not exceed 36 members.
5. The membership shall be drawn from airport users, local authorities and other organisations representing the interests of persons concerned with the locality of the airport in the proportions given at Schedule 1.
6. The current approved membership is shown at Schedule 2, and may from time to time be revised provided that it remains in conformity with Schedule 1.
7. The members of the Committee shall be appointed by the bodies or organisations named in Schedule 2 hereto who shall be entitled to appoint the number of members set opposite their name in the said Schedule.
8. The bodies or organisations represented shall be entitled to appoint a deputy for each of their members and such deputy shall be entitled to attend meetings of the Committee in the event of the appointed member being unable to attend and such deputy shall be entitled to act in the same manner as if he were the duly accredited delegate.
9. *Members appointed shall hold office for a period of one year (to be reviewed following the elections each May).*
10. A member appointed by a body or organisation named in Schedule 2 who ceases to be a member or officer of that body or organisation shall thereupon cease to be a member of the Committee.

11. On the death, resignation or other cessation of membership of a member, the body or organisation by who such member was appointed shall appoint a further representative to serve for the balance of the period of office of the original member.
12. The Committee shall have power in special circumstances and for specific purposes to co-opt additional members not exceeding three in number to serve for such period or periods as the Committee may determine.
13. Any member representing the airport operation or a local authority named in Schedule 2 hereto may be accompanied by an officer or other advisers but any such officer or adviser shall not have power to vote.
14. Any organisation failing to send a representative to three consecutive meetings may have their membership disqualified.

### **Meetings**

15. The Committee shall meet not less than three times in each calendar year at such times as the Committee or the Chairman may from time to time decide.

### **Officials**

16. On an annual basis the Committee shall appoint a person to act as its Secretary in the forthcoming year and shall elect one of the members of the Committee to be its Chairman and another member to be its Vice-Chairman for the like period.
17. It shall be the duty of the Secretary:
  - (i) issue notices of meetings of the Committee to the members thereof and to place on the agenda for such meetings such matters which are proper for the Committee to consider and which he is reasonably required to do by members of the Committee;
  - (ii) to prepare minutes of the meetings of the Committee and to distribute the same to the members thereof; and
  - (iii) take such action as is appropriate to give effect to the decisions of the Committee.

### **Expenses**

18. The expenses incurred by the Committee shall be met in such way as the Committee (with the consent of the appointing body or organisation) may lawfully determine.

## **Alterations to the constitution**

19. Alterations to this Constitution shall only be made by the Committee with the consent of the airport operator and where not less than 16 members have formally signified their acceptance of the alteration.

*(June 2022)*

## MEMBERSHIP CATEGORIES

Category	Maximum representation	Category total
<b>Local Authorities</b>		
County Councils	2	
District/Unitary Councils	9	11
<b>Community Interests</b>		
Trades Councils	1	
Chambers of Commerce	1	
Tourism South East	1	
<i>Solent Local Enterprise Partnership</i>	1	
Parish Councils/Residents Associations	8	12
<b>Airport Users</b>		
Airport Organisations	4	
Passenger Interests	8	12
<b>Airport Operator</b>	1	1
<b>Total membership</b>		<b>36</b>

## SCHEDULE 2

### PROPOSED MEMBERSHIP

<b>Local Authorities</b>		<b>Members</b>
County Council	Hampshire County Council	2
District/Unitary Councils:	Eastleigh Borough Council	3
	Southampton City Council	3
	Test Valley Borough Council	1
	Winchester City Council	2
<b>Community Interests</b>		
Trades Councils:	Winchester and District Trades Union Council	1
Chambers of Commerce:	Hampshire Chamber of Commerce and Industry	1
Business Community	Tourism South East	1
	<i>Solent Local Enterprise Partnership</i>	1
Parish Councils/Residents Associations	Bishopstoke Parish Council	1
	<i>Colden Common Parish Council</i>	1
	West End Parish Council	1
	<i>Twyford Parish Council</i>	1
	<i>Allbrook Parish Council</i>	1
	<i>Eastleigh Town Council</i>	1
	Bitterne Park Residents Association	1
	Townhill Park Residents Association	1
<b>Airport Users</b>		
Airport Organisations:	Aurigny	1
	Servisair	1
	National Air Traffic Services	1
	Border Force	1
Passenger Interests:	Hampshire Economic Partnership	1
	Southampton Action for Access	1
	South Western Railway	1
	<i>Cross Country Trains</i>	1
	<i>Older Persons Group</i>	1
	<i>British Association of Travel Agents</i>	1

	<i>Independent Passenger Representative</i>	1
	<i>Environmental Group</i>	1
<b>Airport Operator</b>	Southampton International Airport Ltd	1
Co-optees		3