

## ACTION PLAN 2022/2023

<b>Priorities</b>	<b>Commencement - Timeline</b>	<b>Outcome Timeline (if not ongoing)</b>	<b>Lead Officers</b>
Implement quarterly meetings with Executive Areas	Quarterly – first week of each quarter, commencing Sept/Oct 2022		Meetings scheduled by Corporate H&S. Executive Heads responsible for provision of required data
Commence Executive Area safety reviews – documentation, PPE, equipment, maintenance, procurement, land management, etc	October 2022		Reviews scheduled by Corporate H&S. Executive Heads responsible for provision of required data
Implement safety audits	December 2022		Corporate H&S
Implement Safety Forum	Bi-monthly – first meeting October 2022		Corporate H&S
Incident stats – compilation	Monthly		Corporate H&S to provide to Executive Areas
Lone working usage data	Monthly		Corporate H&S to provide to Executive Areas
Events Management Review	July 2022	October 2022	Executive Head Assets, Corporate H&S
Corporate Training Matrix	Continue 6-weekly meetings	March 2023	HR and L&D
Implement IOSH and Fire Safety Training	July 2022	March 2023	L&D, Corporate H&S
Safety Policy Review – Aggressive Persons	August 2022	November 2022 – draft	Corporate H&S
Safety Policy Review – Hand Arm Vibration (HAVS)	November 2022	January 2023 - draft	HR, Corporate H&S
Safety Policy Review – Health Surveillance	January 2023	March 2023 - draft	HR, Corporate H&S
Consider Data Retention Options	August 2022	Review with CLB December 2022	IT, CLB, Corporate H&S
Consider Safety Software Solutions	September 2022	Review with CLB December 2022	IT, CLB, Corporate H&S